



CHINO VALLEY
UNIFIED SCHOOL DISTRICT

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

BOARD OF EDUCATION AGENDA

November 4, 2021

BOARD OF EDUCATION

Donald L. Bridge

Andrew Cruz

Christina Gagnier

James Na

Joe Schaffer

Esther Kim, Student Representative

—◆—
SUPERINTENDENT

Norm Enfield, Ed.D.

5130 Riverside Drive. Chino. California 91710
www.chino.k12.ca.us

CHINO VALLEY UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
Don Lugo HS Located at 13400 Pipeline Avenue, Chino, CA 91710
Multi-Purpose Room
4:00 p.m. - Closed Session • 6:00 p.m. - Regular Meeting
November 4, 2021

AGENDA

- The public is invited to address the Board of Education regarding items listed on the agenda. Comments on an agenda item will be accepted during consideration of that item, or prior to consideration of the item in the case of a closed session item. Persons wishing to address the Board are requested to complete and submit to the Administrative Secretary, Board of Education, a "Request to Speak" form available at the entrance to the Board room.
- In compliance with the Americans with Disabilities Act, please contact the Administrative Secretary, Board of Education, if you require modification or accommodation due to a disability.
- Agenda documents that have been distributed to members of the Board of Education less than 72 hours prior to the meeting are available for inspection at the Chino Valley Unified School District Administration Center, 5130 Riverside Drive, Chino, California, during the regular business hours of 7:30 a.m. to 4:30 p.m., Monday through Friday.
- Order of business is approximate and subject to change.

PUBLIC ADVISORY

Face coverings that cover the mouth and nose are optional for fully vaccinated individuals, but required for unvaccinated individuals.

Board of Education meetings will continue to be live streamed on the District's YouTube channel at https://www.youtube.com/channel/UCWKinB4PTb_uskobmwBF8pw.

I. OPENING BUSINESS

I.A. CALL TO ORDER – 4:00 P.M.

1. Roll Call
2. Public Comment on Closed Session Items
3. Closed Session

Discussion and possible action (times are approximate):

- a. Anticipated Litigation (54956.9): One potential case. (Atkinson, Andelson, Loya, Ruud, and Romo) (30 minutes)
- b. Anticipated Litigation (54956.9): One potential case. (Chidester, Margaret A. & Associates) (30 minutes)
- c. Student Discipline Matter (Education Code 35146, 48918 (c) & (j):): Expulsion Case 21/22-04. (10 minutes)
- d. Conference with Labor Negotiators (Government Code 54957.6): A.C.T. and CSEA negotiations. Agency designated representatives: Isabel Brenes, Sandra Chen, Eric Dahlstrom, and Richard Rideout. (30 minutes)
- e. Public Employee Appointment (Government Code 54957): Elementary, Junior, and High School Assistant Principals. (15 minutes)

I.B. RECONVENE TO REGULAR OPEN MEETING – 6:00 P.M.

1. Report Closed Session Action
2. Pledge of Allegiance

The proceedings of this meeting are being recorded.

- I.C. COMMENTS FROM STUDENT REPRESENTATIVE
- I.D. COMMENTS FROM EMPLOYEE REPRESENTATIVES
- I.E. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA
- I.F. CHANGES AND DELETIONS

II. ACTION

II.A. ADMINISTRATION

II.A.1. Resolution 2021/2022-37, Urgent Request to Governor Gavin Newsom to Reconsider or Rescind the COVID-19 Vaccine Mandate for Public and Private K-12 Students as a Requirement for In-Person Instruction Motion ____ Second ____
 Page 8 Preferential Vote: ____
 Vote: Yes ____ No ____

Board member James Na recommends that the Board of Education adopt Resolution 2021/2022-37, Urgent request to Governor Gavin Newsom to reconsider or rescind the COVID-19 vaccine mandate for public and private k-12 students as a requirement for in-person instruction, and direct the Superintendent to submit Resolution 2021/2022-37 to Governor Newsom and agencies listed in the Resolution.

II.B. FACILITIES, PLANNING, AND OPERATIONS

II.B.1. Public Hearing to Receive Community Input on the Request to Name or Dedicate a Facility at Chino HS after Mark Hargrove Open Hearing ____
 Page 11 Close Hearing ____

Recommend the Board of Education conduct a public hearing to receive community input on the request to name or dedicate a facility at Chino HS after Mark Hargrove.

II.C. HUMAN RESOURCES

- II.C.1. Public Notice and Hearing Regarding the Associated Chino Teachers Initial Bargaining Proposal to the Chino Valley Unified School District for a Successor Collective Bargaining Agreement Effective July 1, 2022** Open Hearing _____
 Page 12 **Close Hearing _____**

Recommend the Board of Education give public notice and conduct a public hearing regarding the Associated Chino Teachers initial bargaining proposal to the Chino Valley Unified School District for a successor Collective Bargaining Agreement effective July 1, 2022.

III. CONSENT

Motion _____ Second _____
 Preferential Vote: _____
 Vote: Yes _____ No _____

III.A. ADMINISTRATION

- III.A.1. Minutes of the October 21, 2021 Regular Meeting**
 Page 17 Recommend the Board of Education approve the minutes of the October 21, 2021 regular meeting.
- III.A.2. Minutes of the October 26, 2021 Special Meeting**
 Page 23 Recommend the Board of Education approve the minutes of the October 26, 2021 special meeting.

III.B. BUSINESS SERVICES

- III.B.1. Warrant Register**
 Page 25 Recommend the Board of Education approve/ratify the warrant register, provided under separate cover.
- III.B.2. 2021/2022 Applications to Operate Fundraising Activities and Other Activities for the Benefit of Students**
 Page 26 Recommend the Board of Education approve/ratify the 2021/2022 applications to operate fundraising activities and other activities for the benefit of students.
- III.B.3. Fundraising Activities**
 Page 28 Recommend the Board of Education approve/ratify the fundraising activities.
- III.B.4. Donations**
 Page 31 Recommend the Board of Education accept the donations.

III.B.5. Legal Services

Page 33 Recommend the Board of Education approve payment for legal services to the law office of Tao Rossini, APC.

III.C. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT

III.C.1. Student Expulsion Case 21/22-04

Page 34 Recommend the Board of Education approve student expulsion case 21/22-04.

III.C.2. 2021/2022 School Plan for Student Achievement for Boys Republic HS, Buena Vista HS, and Chino Valley Learning Academy

Page 35

Recommend the Board of Education approve the 2021/2022 School Plan for Student Achievement for Boys Republic HS, Buena Vista HS, and Chino Valley Learning Academy.

III.C.3. Proclamation for The Great American Smokeout on November 18, 2021

Page 36 Recommend the Board of Education adopt the proclamation for The Great American Smokeout on November 18, 2021.

III.D. FACILITIES, PLANNING, AND OPERATIONS

III.D.1. Purchase Order Register

Page 38 Recommend the Board of Education approve/ratify the purchase order register, provided under separate cover.

III.D.2. Agreements for Contractor/Consultant Services

Page 39 Recommend the Board of Education approve/ratify the Agreements for Contractor/Consultant Services.

III.D.3. Surplus/Obsolete Property

Page 41 Recommend the Board of Education declare the District property surplus/obsolete and authorize staff to sell/dispose of said property.

III.D.4. Resolution 2021/2022-35 Annual and Five-Year Developer Fee Reports for Fiscal Year 2020/2021

Page 45

Recommend the Board of Education adopt Resolution 2021/2022-35 Annual and Five-Year Developer Fee Reports for Fiscal Year 2020/2021.

III.D.5. Resolution 2021/2022-36, Authorization to Utilize a Piggyback Contract

Page 52 Recommend the Board of Education adopt Resolution 2021/2022-36, Authorization to Utilize a Piggyback Contract.

III.D.6. Notice of Completion for CUPCCAA Project

Page 56 Recommend the Board of Education approve the Notice of Completion for CUPCCAA Project.

III.D.7. Change Order for CUPCCAA Bid 20-21-11I, Briggs K-8 Waterline Upgrades
Page 57

Recommend the Board of Education approve the Change Order for CUPCCAA Bid 20-21-11I, Briggs K-8 Waterline Upgrades.

III.D.8. Bid 21-22-08F, Safety and Security (Group 6) Alternative Education, Adult School, and Allegiance Steam Academy
Page 60

Recommend the Board of Education award Bid 21-22-08F, Safety and Security (Group 6) Alternative Education, Adult School, and Allegiance STEAM Academy to R.I.S. Electrical Contractors.

III.D.9. Bid 21-22-10F, Dickey ES, Rhodes ES, Newman ES, and Eagle Canyon ES Poured in Place (PIP) Rubber Installation
Page 61

Recommend the Board of Education award Bid 21-22-10F, Dickey ES, Rhodes ES, Newman ES, and Eagle Canyon ES Poured in Place (PIP) Rubber Installation to John Buck dba J2 Builders.

III.D.10. Community Facilities District 4 (College Park) Special Tax Accountability Report for Fiscal Year 2020/2021
Page 62

Recommend the Board of Education accept and file the Community Facilities District 4 (College Park) Special Tax Accountability Report for Fiscal Year 2020/2021.

III.D.11. City of Chino Landscaping and Lighting District No. 2002-1, Zone No. 87—Project Number PL17-0113 Annexation Proceedings—Chino HS
Page 68

Recommend the Board of Education approve City of Chino Landscaping and Lighting District No. 2002-1, Zone No. 87—Project Number PL17-0113 Annexation Proceedings—Chino HS.

III.E. HUMAN RESOURCES

III.E.1. Certificated/Classified Personnel Items

Page 73 Recommend the Board of Education approve/ratify the certificated/classified personnel items.

IV. INFORMATION

IV.A. ADMINISTRATION

IV.A.1. Revision of Administrative Regulation 5145.3 Students—Nondiscrimination/Harassment of Students
Page 78

Board member James Na recommends the Board of Education receive for information the revision of Administrative Regulation 5145.3 Students—Nondiscrimination/Harassment of Students.

IV.B. BUSINESS SERVICES

IV.B.1. Revision of Administrative Regulation 3314.3 Business and Noninstructional Operations—Use of District Credit Cards
Page 85

Recommend the Board of Education receive for information the revision of Administrative Regulation 3314.3 Business and Noninstructional Operations—Use of District Credit Cards.

IV.B.2. Adopted 2021/2022 Organized and Unorganized Student Body Budgets
Page 88

Recommend the Board of Education receive for information the adopted 2021/2022 organized and unorganized student body budgets.

V. COMMUNICATIONS

BOARD MEMBERS AND SUPERINTENDENT

VI. ADJOURNMENT

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
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DATE: November 4, 2021

TO: Members, Board of Education

FROM: James Na, Board Member

SUBJECT: RESOLUTION 2021/2022-37, URGENT REQUEST TO GOVERNOR GAVIN NEWSOM TO RECONSIDER OR RESCIND THE COVID-19 VACCINE MANDATE FOR PUBLIC AND PRIVATE K-12 STUDENTS AS A REQUIREMENT FOR IN-PERSON INSTRUCTION

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BACKGROUND

On October 26, 2021, Board member James Na requested a resolution underscoring opposition to Governor Gavin Newsom’s COVID-19 vaccine mandate for K-12 educational settings.

Board member Na’s request is submitted in accordance with Board Bylaw 9322—Agenda/Meeting Materials.

RECOMMENDATION

Board member James Na recommends that the Board of Education adopt Resolution 2021/2022-37, urgent request to Governor Gavin Newsom to reconsider or rescind the COVID-19 vaccine mandate for public and private k-12 students as a requirement for in-person instruction, and direct the Superintendent to submit Resolution 2021/2022-37 to Governor Newsom and agencies listed in the Resolution.

FISCAL IMPACT

None.

JN:pk

RESOLUTION 2021/2022-37
URGENT REQUEST TO GOVERNOR GAVIN NEWSOM TO RECONSIDER OR
RESCIND THE COVID-19 VACCINE MANDATE FOR PUBLIC AND PRIVATE K-12
STUDENTS AS A REQUIREMENT FOR IN-PERSON INSTRUCTION

WHEREAS, the Chino Valley Unified School District (CVUSD), serving over 26,000 students in Chino, Chino Hills, and South Ontario has been a leader in getting students back in the classroom while following all California Department of Public Health (CDPH) guidelines; and

WHEREAS, California COVID case rate for the 0-17 age group is proportionally lower than any other under-65 age group, for which no state COVID-19 vaccination mandate has been announced; and

WHEREAS, some parents, including COVID-19 vaccinated, pro-vaccination parents, are very uncomfortable with subjecting their young children to a vaccination for which there is no longitudinal data; and

WHEREAS, while we respect the right of parents to choose the most suitable educational program for their children, we believe the vaccine mandate will result in large numbers of families choosing to leave traditional in-person K-12 schools for lower quality instructional programs; and

WHEREAS, if families leave traditional K-12, or leave California due to the mandate, public and private school staff jobs will be lost. Some parents will leave the workforce to provide homeschooling. If a significant number of jobs are disrupted in this manner, it could have a negative effect on the state economy, as it did during the months of “distance learning”; and

WHEREAS, the Governor and CVUSD have acknowledged that the best academic and social-emotional outcomes for students come from traditional in-person classroom instruction.

THEREFORE, BE IT RESOLVED, that while the Board of Education of the Chino Valley Unified School District understands and supports the goals of the Governor and the CDPH to stop the spread of COVID-19, we believe that the Governor’s K-12 student vaccine mandate is ill-advised and in opposition to the educational and social-emotional goals of the State and the District, and

BE IT ALSO RESOLVED, that we urge the Governor to reconsider or rescind the vaccine mandate as a condition of in-person instruction in grades K-12, and

NOW, THEREFORE, BE IT RESOLVED, that the Superintendent of the Chino Valley Unified School District is directed to transmit this Resolution to Governor Gavin Newsom; Director and State Public Health Officer CDPH, Dr. Tomás J. Aragón; Dr. Mark Ghaly, California Health and Human Services; San Bernardino County Board of Supervisors; and the San Bernardino County Superintendent of Schools to communicate the Chino Valley Unified School District's Board of Education opposition.

APPROVED, PASSED, AND ADOPTED this 4th day of November 2021 at a regular meeting of the Board of Education by the following vote:

Bridge	_____
Cruz	_____
Gagnier	_____
Na	_____
Schaffer	_____

Joe Schaffer, President

Donald L. Bridge, Clerk

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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DATE: November 4, 2021

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

SUBJECT: PUBLIC HEARING TO RECEIVE COMMUNITY INPUT ON THE REQUEST TO NAME OR DEDICATE A FACILITY AT CHINO HS AFTER MARK HARGROVE

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BACKGROUND

On August 19, 2021, the District received a written request from Board of Education President, Joe Schaffer, requesting consideration to name or dedicate a facility at Chino HS after Mark Hargrove.

In accordance with Board Policy 7310, Naming of Facilities:

1. Beginning September 3, 2021, the public was notified through the local news media, the District’s social media accounts, and the District website of a 30-day window to submit comments and recommendations on this request.
2. Upon the conclusion of the 30-day window, at the next regularly scheduled Board meeting, the Board shall hold a public hearing on the proposed name change and entertain public comments.
3. At the following regularly scheduled Board meeting, the item shall come before the Board, the Board will again entertain public comments and take action on the item.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education conduct a public hearing to receive community input on the request to name or dedicate a facility at Chino HS after Mark Hargrove.

FISCAL IMPACT

None.

NE:GJS:pw

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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DATE: November 4, 2021

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Richard Rideout, Assistant Superintendent, Human Resources
Isabel Brenes, Ed.D., Director, Human Resources
Eric Dahlstrom, Ed.D., Director, Human Resources

SUBJECT: PUBLIC NOTICE AND HEARING REGARDING THE ASSOCIATED CHINO TEACHERS INITIAL BARGAINING PROPOSAL TO THE CHINO VALLEY UNIFIED SCHOOL DISTRICT FOR A SUCCESSOR COLLECTIVE BARGAINING AGREEMENT EFFECTIVE JULY 1, 2022

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BACKGROUND

The present Collective Bargaining Agreement between the Chino Valley Unified School District and the Associated Chino Teachers (A.C.T.), will expire on June 30, 2022. Pursuant to Government Code Section 3547, A.C.T, gave notice to the District regarding its initial proposal for a successor Collective Bargaining Agreement on October 22, 2021.

In accordance with Article 2.1 of the Collective Bargaining Agreement between the Chino Valley Unified School District and A.C.T., the Board is required to conduct a public hearing on the Association’s initial proposal to the District for the purpose of negotiating a successor Agreement.

Based on Administrative Regulation 4143.1, Public Notice – Personnel Negotiations, and A.C.T., A.C.T. is hereby announcing to the public its initial bargaining proposal for a successor of the Collective Bargaining Agreement to be effective July 1, 2022.

A.C.T. submits the following attachment.

RECOMMENDATION

It is recommended the Board of Education give public notice and conduct a public hearing regarding the Associated Chino Teachers initial bargaining proposal to the Chino Valley Unified School District for a successor Collective Bargaining Agreement effective July 1, 2022.

FISCAL IMPACT

To be determined through the bargaining process and disclosed prior to any Board action being taken pursuant to Board Policy 4143.1 and Government Code 3547.5.

NE:RR:IB:ED:mcm



Associated Chino Teacher
Brenda Walker, President

TO: Norm Enfield, Ed. D., Superintendent
Grace Park, Ed D., Associate Superintendent of CIIS
Richard Rideout, Assistant Superintendent, Human Resources
Chino Valley Unified School District

FROM: Brenda Walker, President
Kelly Larned, Vice President and Bargaining Chairperson
Associated Chino Teachers

SUBJECT: Proposal for 2022-23 Agreement to the Master Collective Bargaining Agreement between the Associated Chino Teachers/CTA/NEA and the Chino Valley Unified School District.

DATE: October 22, 2021

As required under the provisions of Educational Employment Relations Act, § 3547, and other applicable codes and statutes governing the collective bargaining process in the State of California, the Associated Chino Teachers/CTA/NEA hereby submits the following proposals for modification(s) of the Master Collective Bargaining Agreement between the Associated Chino Teachers/CTA/NEA and the Chino Valley Unified School District: The Association is providing notice to the Chino Valley Unified School District regarding its initial bargaining proposal for the Successor Collective Bargaining Agreement and submits the following:

Article 1: Agreement

The Association proposes changes to the term of the new successor agreement.

Article 7: Class Size

The Association proposes hiring Elementary PE teachers to provide additional preparation time for elementary teachers.

The Association proposes collaborative Special Education/General Education class ratios.

The Association proposes reinstating music education in all elementary grade levels.

The Association proposes class size limits for SCD and Mod/severe special education classes.



Article 8: Evaluations

The Association proposes language to clarify 5-year evaluation cycle

The Association proposes language to outline a process to handle evaluation discrepancies between unit members and admin.

Article 12: Working Conditions

The Association proposes language to address facility deficiencies and school sites.

Article 14: Hours

The Association proposes language to provide preparation time to Speech and Language Pathologists.

The Association proposes language to address compensation for after school IEP meetings.

The Association proposes language to increase the compensation amount in 14.11.4.

The Association proposes language to address extra preparation time for elementary Special Education teachers who teach multiple grade levels.

The Association proposes language to provide compensation or time within the contractual day to complete mandatory trainings (e.g., target solution trainings at beginning of the year).

The Association proposes language to provide a dedicated lunch period to Kinder/TK on the school's Professional Learning Community day.

Article 15: Placement, Assignment, Reassignment, Transfer, and Vacancies

The Association proposes language to address split assignment for members at different sites.

Article 17: Compensation and Health and Welfare Benefits

The Association proposes language to address compensation and medical benefit changes.



Article 22: Professional Learning Communities

The Association proposes language to address the PLC process structure and implementation.

Psychologist, Behavioral Health Counselors and Behavioral Intervention Counselors:

The Association proposes to continue negotiations that will integrate these three groups into the Collective Bargaining Agreement.

CHINO VALLEY UNIFIED SCHOOL DISTRICT

October 21, 2021

MINUTES

I. OPENING BUSINESS

I.A. CALL TO ORDER – 4:30 P.M.

1. Roll Call

President Schaffer called to order the regular meeting of the Board of Education, Thursday, October 21, 2021, at 4:30 p.m. with Bridge, Cruz, Gagnier, Na, and Schaffer present.

Administrative Personnel

Norm Enfield, Ed.D., Superintendent

Sandra H. Chen, Associate Superintendent, Business Services

Grace Park, Ed.D., Associate Superintendent, CIIS

Lea Fellows, Assistant Superintendent, CIIS

Richard Rideout, Assistant Superintendent, Human Resources

Gregory J. Stachura, Assistant Supt., Facilities, Planning, and Operations

2. Public Comment on Closed Session Items

The following individuals addressed the Board regarding mandates: Parent Advocacy of Chino Valley; Jim Gallagher; Brianna Santana; Cameron Rumero; Kristi Bertsch; Mike Ayala; Jim Byers; Amy Alvo; Abby Alvo; Shaun Lim; Mey S.; Brenda Kapila; Ravi Kapila; Kimberly Barreras; Sean Ie; Dena Peoples; Eric Chen; Casandra Sanchez; Juli Santorsola; and Andrea Roberts.

3. Closed Session

President Schaffer adjourned to closed session at 5:31 p.m. regarding anticipated litigation (two potential cases); a student readmission; a student expulsion; public employee appointment: elementary and high school assistant principals; conference with labor negotiators: A.C.T. and CSEA; and public employee performance evaluation: Superintendent. For the record, student readmission case was corrected to read 18/19-15, and student expulsion case was corrected to read 21/22-03.

I.B. RECONVENE TO REGULAR OPEN MEETING – 6:00 P.M.

1. Report Closed Session Action

President Schaffer reconvened the regular meeting of the Board of Education at 6:12 p.m. with Bridge, Cruz, Gagnier, Na, and Schaffer present. The meeting was streamed live on YouTube. The Board met in closed session from 4:30 p.m. to 6:12 p.m. regarding anticipated litigation (two potential cases); public employee appointment: elementary school

principal, and high school assistant principal; conference with labor negotiators: A.C.T. and CSEA; public employee discipline/dismissal/release; and public employee performance evaluation: Superintendent. No action was taken that required public disclosure.

- 2. Pledge of Allegiance
Led by student Jenny Macias.

I.C. STAFF REPORT

- 1. ESSER III report was provided by Assistant Superintendent Lea Fellows.

I.D. COMMENTS FROM STUDENT REPRESENTATIVE

Esther Kim said that the Student Advisory Council met with District mental health professionals and administrators to discuss the allocation of the mental health budget; and spoke about the effects of COVID-19 on students' mental health.

I.E. COMMENTS FROM EMPLOYEE REPRESENTATIVES

Danny Hernandez, CSEA President, spoke about anti-union statements that have been made; spoke about negotiable items; said the rights of others to have a different point of view should be respected; and spoke about the level of services that classified staff have been expected to complete.

Barbara Bearden, CHAMP President, thanked members who were able to attend CHAMP's speaker event on Tuesday; spoke about cultivating connections; acknowledged parents for collaborating with school sites on various issues; and implored everyone to be mindful of COVID-19 symptoms and be safe.

I.F. CHANGES AND DELETIONS

None.

II. ACTION

II.A. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT

II.A.1. Elementary and Secondary School Emergency Relief Funds Expenditure Plans

Parent Advocacy of Chino Valley addressed the Board on this item. Moved (Na) seconded (Bridge) to discuss the item; and moved (Cruz) seconded

(Na) carried unanimously (5-0) to table the item until a special meeting on Tuesday, October 26, 2021, at 6:00 p.m. Student representative voted yes.

II.B. FACILITIES, PLANNING, AND OPERATIONS

II.B.1. Grant of Easement to Southern California Edison—New District Office
Moved (Gagnier) seconded (Na) carried unanimously (5-0) to approve Grant of Easement to Southern California Edison—New District Office. Student representative voted yes.

II.C. HUMAN RESOURCES

II.C.1. Compensation Increase for Workforce Innovation and Opportunity Act (WIOA) Students, AVID Tutors, Playground Supervisors, Central Kitchen Assistant I, and Nutrition Services Assistant I, Nutrition Services Assistant II, and Nutrition Services Roving Assistant Substitutes Effective January 1, 2022
Moved (Bridge) seconded (Na) carried unanimously (5-0) to approve a compensation increase for Workforce Innovation and Opportunity Act (WIOA) Students, AVID Tutors, Playground Supervisors, Central Kitchen Assistant I, Nutrition Services Assistant I, Nutrition Services Assistant II, and Nutrition Services Roving Assistant substitutes effective January 1, 2022. Student representative voted yes.

<p>III. CONSENT</p>

Moved (Na) seconded (Gagnier) carried unanimously (5-0) to approve the consent items. Student representative voted yes.

III.A. ADMINISTRATION

III.A.1. Minutes of the October 7, 2021 Regular Meeting
Approved the minutes of the October 7, 2021 regular meeting.

III.B. BUSINESS SERVICES

III.B.1. Warrant Register
Approved/ratified the warrant register.

III.B.2. 2021/2022 Applications to Operate Fundraising Activities and Other Activities for the Benefit of Students
Approved/ratified the 2021/2022 applications to operate fundraising activities and other activities for the benefit of students.

III.B.3. Fundraising Activities

Approved/ratified the fundraising activities.

III.B.4. Donations

Accepted the donations.

III.C. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT

III.C.1. Student Expulsion Case 21/22-03

Approved student expulsion case 21/22-03.

III.C.2. Student Readmission Case 18/19-15

Approved student readmission case 18/19-15.

III.C.3. School-Sponsored Trips

Approved/ratified school-sponsored trips for: Ayala HS; Chino Hills HS; and Don Lugo HS.

III.C.4. Modification to the Memorandum of Understanding Between the Riverside County Superintendent of Schools and Chino Valley Unified School District for the i3 MRWC Data Sharing

Approved the modification to the Memorandum of Understanding between the Riverside County Superintendent of Schools and Chino Valley Unified School District for the i3 MRWC Data Sharing.

III.D. FACILITIES, PLANNING, AND OPERATIONS

III.D.1. Purchase Order Register

Approved/ratified the purchase order register.

III.D.2. Agreements for Contractor/Consultant Services

Approved/ratified the Agreements for Contractor/Consultant Services.

III.D.3. Surplus/Obsolete Property

Declared the District property surplus/obsolete and authorized staff to sell/dispose of said property.

III.D.4. Resolutions 2021/2022-33 and 2021/2022-34 for Authorization to Utilize Piggyback Contracts

Adopted Resolutions 2021/2022-33 and 2021/2022-34 for Authorization to Utilize Piggyback Contracts.

III.D.5. Notice of Completion for CUPCCAA Project

Approved the Notice of Completion for CUPCCAA Project.

III.D.6. Bid 21-22-09F, Butterfield Ranch ES and Hidden Trails ES Alterations—BP07 Roofing

Awarded Bid 21-22-09F, Butterfield Ranch ES and Hidden Trails ES Alterations—BP07 Roofing to San Marino Roofing Co.

III.D.7. Change Order for Bid 20-21-13F, Don Lugo HS Re-Roofing Project

Approved the Change Order for Bid 20-21-13F, Don Lugo HS Re-Roofing Project.

III.E. HUMAN RESOURCES

III.E.1. Certificated/Classified Personnel Items

Approved/ratified the certificated/classified personnel items.

III.E.2. New Job Description for Coordinator, Multi-Tiered Systems of Support for Behavior (MTSS-B)

Approved the new job description for Coordinator, Multi-Tiered Systems of Support for Behavior (MTSS-B).

III.E.3. Amendment to the Student Teaching and Internship Agreement with California State Polytechnic University, Pomona

Approved the amendment to the student teaching and internship agreement with California State Polytechnic University, Pomona.

IV. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA

Linda Vargas, Scott Spector, and Jamie Valenzuela-Mumau addressed the Board regarding submission of Global Steam Academy charter petition; Jim Gallagher on public speaking on non-agenda items; Virginia Renteria, Shirley Ayala, Heather Peery, Dr. David Wu, Jennifer Rodriguez, Freddie Kelzer, Pablo Hernandez, Michael Apolinar, Shaun Lim, Mey S., Daniel Robles, Edward Gonzalez, Oscar Avila, Daniela Bland, J. Ruiz, Mike Cargile, Lee Guenveu, Lorretta Creelman, Kristina Osso, Anny Oey, Dallas Mangold, Mike Cervantes, Jake Anderson, Victor Mendoza, Christina Mooney, Heather Delorenzo, Michael Partida, Nichole Vicario, Cindy Foisy, Laura Kerns, Daniel Barrozo, Brooklyn Mangold, Courtney Jacques, Caitlyn Martinez, Sharon Tanghal, Christina Foley, and Elizabeth McDougall addressed the Board opposed to vaccine mandates.

V. COMMUNICATIONS

BOARD MEMBERS AND SUPERINTENDENT

Andrew Cruz thanked everyone for attending the meeting; said these are perilous times with regard to child education and health, and said those are his highest priorities; spoke about research he has done on COVID and its effect on children; spoke about COVID related deaths; spoke about the timelines for implementing COVID mandates; and spoke about recalling elected officials.

James Na acknowledged parents for coming to the meeting for their children; spoke about Sacramento being broken; spoke about people changing after being elected, and how money and power changes them; requested a policy revision information item for the next meeting, followed by action item at the following meeting to protect female students in locker rooms, showers, and bathrooms; and spoke about his observations when conducting a classroom visit at Ayala HS.

Don Bridge announced Don Lugo HS's FFA's fall festival scheduled for Friday night.

Christina Gagnier acknowledged the community and student speakers for attending the meeting; announced that the Chino Valley Chamber of Commerce is having a live Pitch Competition at the Shoppes in Chino Hills on November 6 in conjunction with an entrepreneur fair for students in kindergarten through 6th grade; said there is a job fair at Chaffey College Wednesday afternoon October 27; and spoke about county schools considering a student position on the board to allow students to represent the San Bernardino County School Board, and said she supports the initiative.

Superintendent Enfield explained the timeline for the ESSER III plan approval; and said that the Board would need a meeting on October 26 to receive input on the plan and give direction to the Superintendent on changes, and meet again on October 28 to approve the plan in time to submit to the state by Friday, October 29.

President Schaffer made no comments.

VI. ADJOURNMENT

President Schaffer adjourned the regular meeting of the Board of Education at 10:06 p.m.

Joe Schaffer, President

Donald L. Bridge, Clerk

CHINO VALLEY UNIFIED SCHOOL DISTRICT
SPECIAL MEETING OF THE BOARD OF EDUCATION
October 26, 2021

MINUTES

I. OPENING BUSINESS

I.A. CALL TO ORDER – 6:00 P.M.

1. Roll Call

President Schaffer called to order the special meeting of the Board of Education, Tuesday, October 26, 2021, at 6:00 p.m. with Bridge, Cruz, Gagnier, Na, and Schaffer present.

Administrative Personnel

Norm Enfield, Ed.D., Superintendent
Sandra H. Chen, Associate Superintendent, Business Services
Grace Park, Ed.D., Associate Superintendent, CIIS
Lea Fellows, Assistant Superintendent, CIIS
Richard Rideout, Assistant Superintendent, Human Resources
Gregory J. Stachura, Assistant Supt., Facilities, Planning, and Operations

2. Pledge of Allegiance

Led by Board Clerk Don Bridge.

I.B. STAFF REPORT

1. ESSER III Plan overview and process was presented by Dr. Grace Park, Associate Superintendent, Curriculum, Instruction, and Innovation.

I.C. COMMENTS FROM THE AUDIENCE ON ITEMS ON THE AGENDA

Juli Santorsola; Sonia Singh; Darice De Guzman; Richard Wales; Kelly Allen; Sonja Shaw; Dominique Scogging; Adel Meisenheimer; Jim Flores; Christie Salazar; Tony Flores; Joel Burlingame; and Clark Franklin addressed the Board on ESSER III.

II. ESSER III STUDY SESSION

II.A. 1. Discussion

Following discussion, Board members made the following proposals regarding the ESSER III Plan:

Andrew Cruz proposed cutting 80% from indoor Air Quality allocation and 20% from Technology Infrastructure allocation to fund mental health counselors at each junior and high school at a 500/1 ratio; add music to K-1 grades at least twice a week, preferably 3 three times a week; add 7 special education licensed therapists to support mental health; and allocate \$500,000.00 to support full-time staff at the Family Engagement Center.

James Na proposed adding licensed therapists to support the student population on all campuses; proposed flexibility in the type of equipment that will provide better indoor air quality environment; allocate \$20,000.00 per site for a cool down room/therapeutic space for all schools; and proposed adding a *Peer Support Program Director* position for junior and high schools, which would be a leadership position to engage students experiencing troubles.

Christina Gagnier proposed amending the grant budget regarding safe school environment by revising the action description so that there is flexibility in identifying the most efficient technology to provide better indoor air quality; and proposed an agenda item for the November 18 Board meeting to look at the general fund budget for purposes of supporting the Family Engagement Center.

Joe Schaffer proposed looking at structural changes to the general budget rather than using one-time monies to fund recurring expenses for positions/programs; and would like to see the Family Engagement Center bolstered and fund full-time position - at minimum the clerk position.

Don Bridge proposed looking at the general fund to sustain costs associated with additional positions.

III. ADJOURNMENT

President Schaffer adjourned the special meeting of the Board of Education at 8:01 p.m.

Joe Schaffer, President

Donald L. Bridge, Clerk

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: November 4, 2021
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services
SUBJECT: WARRANT REGISTER

=====

BACKGROUND

Education Code 42650 requires the Board to approve and/or ratify all designated payment of expenses of the District. These payments are made in the form of warrants, and the warrant (check) form is approved by the County Superintendent.

All items listed are within previously budgeted amounts. There is no fiscal impact beyond currently available appropriations.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the warrant register, provided under separate cover.

FISCAL IMPACT

\$11,347,903.35 to all District funding sources.

NE:SHC:LP:lf

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: November 4, 2021
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services
**SUBJECT: 2021/2022 APPLICATIONS TO OPERATE FUNDRAISING
ACTIVITIES AND OTHER ACTIVITIES FOR THE BENEFIT OF
STUDENTS**

=====

BACKGROUND

Administrative Regulation 1230 Community Relations – School Connected Organizations requires that any person or group of people desiring to raise money to benefit a student or students at one or more schools within the District shall request authorization to operate by applying to the Chino Valley Unified School District Board of Education.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the 2021/2022 applications to operate fundraising activities and other activities for the benefit of students.

FISCAL IMPACT

None.

NE:SHC:LP:lf

**CHINO VALLEY UNIFIED SCHOOL DISTRICT
November 4, 2021**

**2021/2022 AUTHORIZATION TO OPERATE FUNDRAISING ACTIVITIES
AND OTHER ACTIVITIES FOR THE BENEFIT OF STUDENTS**

School

Organization

Ramona JHS

Band Boosters

Don Lugo HS

Spirit Boosters

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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DATE: November 4, 2021
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services
SUBJECT: FUNDRAISING ACTIVITIES

=====

BACKGROUND

Board Policy 3452 Business and Noninstructional Operations – Student Activity Funds and Board Policy 1230 Community Relations – School Connected Organizations require that fundraising activities be submitted to the Board of Education for approval. All on-campus fundraising activities are subject to CVUSD reopening guidelines.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the fundraising activities.

FISCAL IMPACT

None.

NE:SHC:LP:lf

CHINO VALLEY UNIFIED SCHOOL DISTRICT
November 4, 2021

<u>SITE/DEPARTMENT</u>	<u>ACTIVITY/DESCRIPTION</u>	<u>DATE</u>
<u>Cattle ES</u>		
PFA	Think-n-Local	12/3/21 - 12/19/21
<u>Hidden Trails ES</u>		
PTA	Urban Fish Taco Dine Out	11/15/21
<u>Oak Ridge ES</u>		
PTA	See's Candy	11/10/21 - 12/3/21
<u>Canyon Hills JHS</u>		
ASB - General	Smillow's Precision	11/8/21 - 11/19/21
ASB - Renaissance	Holiday Ornaments	11/8/21 - 11/30/21
ASB - Renaissance	Gratitude Grams	11/10/21 - 11/17/21
ASB - Renaissance	Panda Express	12/1/21
<u>Ramona JHS</u>		
Band Boosters	IHOP Dine Out	11/16/21 - 11/17/21
<u>Ayala HS</u>		
ASB - Boys' Soccer	Golf Tournament	11/5/21 - 5/30/22
Band & Color Guard Boosters	Help 2022 Indoor Drumline Ensemble	11/5/21 - 5/26/22
Spirit Boosters	Rubio's	11/5/21 - 6/30/22
Spirit Boosters	Applebee's	11/5/21 - 6/30/22
Spirit Boosters	See's Candy	11/5/21 - 6/30/22
ASB - Girls' Basketball	BSN Store	11/6/21 - 11/9/21
ASB - Girls' Basketball	Krispy Kreme	11/7/21 - 12/3/21
Choral Boosters	Poinsettia Sales	11/8/21 - 11/19/21
ASB - Girls' Basketball	Snap! Raise	11/8/21 - 12/2/21
ASB - Boys' Soccer	Double Good Popcorn Sales	11/11/21 - 11/14/21
ASB - Key Club	Fall Rally	11/13/21
ASB - Vex Robotics Club	Chipotle Night Out	11/15/21
ASB - Girls' Basketball	Chipotle Night Out	11/15/21
ASB - Speech & Debate	Chipotle Night Out	11/16/21
ASB - Dance Production	Fall Dance Concert Ticket Sales	11/18/21 - 11/19/21
ASB - Science Olympiad	Chipotle Night Out	12/8/21

CHINO VALLEY UNIFIED SCHOOL DISTRICT
November 4, 2021

<u>SITE/DEPARTMENT</u>	<u>ACTIVITY/DESCRIPTION</u>	<u>DATE</u>
<u>Chino HS</u>		
Sports Boosters - Wrestling	Jamba Juice BOGO Cards Sales	11/8/21 - 11/12/21
Sports Boosters - Wrestling	Chipotle Night Out	11/10/21
Sports Boosters - Cheer	2nd Annual Car Show	11/13/21
Sports Boosters - Soccer	2nd Annual Car Show	11/13/21
Sports Boosters - Wrestling	Red Robin Spirit Night	11/23/21
ASB - National Honor Society	Chipotle Night Out	11/17/21
<u>Chino Hills HS</u>		
ASB - Student Store	Churros for a Cause	11/5/21
ASB - Operation Smile	Take UR Seat	11/13/21
ASB - Club Ed	Thanksgiving Grams	11/15/21 - 11/18/21
Baseball Boosters	Think-n-Local	11/19/21 - 12/19/21
Baseball Boosters	Youth Baseball Clinic	12/11/21

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: November 4, 2021
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services
SUBJECT: DONATIONS

=====

BACKGROUND

Board Policy 3290 Business and Noninstructional Operations - Gifts, Grants, and Bequests states the Board of Education may accept any bequest or gift of money or property on behalf of the District. All gifts, grants, and bequests shall become property of the District. Use of the gift shall not be impaired by restrictions or conditions imposed by the donor. Approximate values are determined by the donor.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education accept the donations.

FISCAL IMPACT

Any cost for repairs of donated equipment will be a site expense.

NE:SHC:LP:if

CHINO VALLEY UNIFIED SCHOOL DISTRICT
November 4, 2021

<u>DEPARTMENT/SITE DONOR</u>	<u>ITEM DONATED</u>	<u>APPROXIMATE VALUE</u>
<u>Chaparral ES</u>		
Chaparral PTO	Cash	\$5,000.00
<u>Canyon Hills JHS</u>		
Laura & John Tovar	Cash	\$75.00
Mr. & Mrs. Mark Agars	Cash	\$200.00
Aristotle & Sharlotte Bondoc	Cash	\$200.00
Bei Zhang	Cash	\$200.00
Billy & Mary Yim	Cash	\$200.00
Bingbing Zhao	Cash	\$200.00
Clifton Hsu & Chia-Hui Lee	Cash	\$200.00
Duc Duy Luu	Cash	\$200.00
Hongmei You	Cash	\$200.00
Joey Mo & Angela Lin	Cash	\$200.00
Richard Jen-Hsiu Chuang	Cash	\$200.00
Welford Wong & Tina Lee-Wong	Cash	\$200.00
Yu-Ying Chao & Yu-Min Lin	Cash	\$200.00
<u>Don Lugo HS</u>		
Regal Packaging, Inc.	Cash	\$100.00
Alba Alberta	Library Novels	\$20.00
Vicki Chu	Library Novels	\$50.00

CHINO VALLEY UNIFIED SCHOOL DISTRICT
Our Motto:
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DATE: November 4, 2021, 2021

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
 Liz Pensick, Director, Fiscal Services

SUBJECT: LEGAL SERVICES

=====

BACKGROUND

The following law firms provide services to the Chino Valley Unified School District and have submitted their invoices. The current invoice amounts, along with the fiscal year-to-date totals for each individual law firm, are listed below.

FIRM	MONTHS	INVOICE AMOUNTS	2020/2021 YEAR-TO-DATE
Atkinson, Andelson, Loya, Ruud & Romo	-	-	\$24,899.40
Margaret A. Chidester & Associates	-	-	\$28,609.20
Tao Rossini, APC	September	\$7,558.75	\$35,972.81
Fagen, Friedman & Fulfroost	-	-	-
	Total	\$7,558.75	\$89,481.41

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve payment for legal services to the law office of Tao Rossini, APC.

FISCAL IMPACT

\$7,558.75 to the General Fund.

NE:SHC:LP:lf

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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DATE: November 4, 2021

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Lea Fellows, Assistant Superintendent, Curriculum, Instruction, Innovation, and Support
Stephanie Johnson, Director, Student Support Services

SUBJECT: STUDENT EXPULSION CASE 21/22-04

=====

BACKGROUND

The Board of Education has established policies and standards of behavior in order to promote learning and protect the safety and well-being of all students. When these policies and standards are violated, it may be necessary to suspend or expel a student from regular classroom instruction.

Expulsion is an action taken by the Board for severe or prolonged breaches of discipline by a student. Except for single acts of a grave nature, expulsion is used only when there is a history of misconduct, when other forms of discipline, including suspension, have failed to bring about proper conduct, or when the student’s presence causes a continuing danger to him/herself or others.

A student may be expelled only by the Board of Education. The Board shall expel, as required by law, any student found to have committed certain offenses listed in Education Code 48915.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

Based upon the recommendation of the Expulsion Hearing Administrative Panel, it is recommended the Board of Education approve student expulsion case 21/22-04.

FISCAL IMPACT

None.

NE:LF:SJ:ss

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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DATE: November 4, 2021

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Lea Fellows, Assistant Superintendent, Curriculum, Instruction, Innovation, and Support
Stacy Ayers-Escarcega, Ed.D., Director, Access and Equity

SUBJECT: 2021/2022 SCHOOL PLAN FOR STUDENT ACHIEVEMENT FOR BOYS REPUBLIC HS, BUENA VISTA HS, AND CHINO VALLEY LEARNING ACADEMY

=====

BACKGROUND

The California Department of Education requires every public school receiving federal funds to annually develop a School Plan for Student Achievement (SPSA). The plan describes goals and objectives based on each school site’s assessment data and describes how funds will be spent to support the goals identified.

Schools that meet Comprehensive Support and Improvement (CSI) eligibility are required to submit the site’s SPSA plan to their board for approval. A SPSA for Boys Republic HS, Buena Vista HS, and Chino Valley Learning Academy is submitted separately based on the federal funds program budget requirements for the 2021/2022 school year. The SPSA for each school site is provided under separate cover.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the 2021/2022 School Plan for Student Achievement for Boys Republic HS, Buena Vista HS, and Chino Valley Learning Academy.

FISCAL IMPACT

None.

NE:LF:SA:jo

CHINO VALLEY UNIFIED SCHOOL DISTRICT
Our Motto
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DATE: November 4, 2021

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Lea Fellows, Assistant Superintendent, Curriculum, Instruction, Innovation, and Support
Sherri Johnson, Psy.D., Director, Health Services/Child Development

SUBJECT: PROCLAMATION FOR THE GREAT AMERICAN SMOKEOUT ON NOVEMBER 18, 2021

=====

BACKGROUND

Each year on the third Thursday in November, the American Cancer Society sponsors the Great American Smokeout. This is an annual event that encourages and offers support to smokers to make a plan to quit smoking on the day of the event. About 34 million Americans still smoke cigarettes, and tobacco use remains the single largest preventable cause of disease and illness in the world. Quitting smoking improves health immediately and over the long term – at any age.

The Chino Valley Unified School District is a tobacco-free District and has a strong commitment to provide tobacco use prevention education to its students. The proclamation is a means of recognizing the District's support of the American Cancer Society's The Great American Smokeout on November 18, 2021.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education adopt the proclamation for The Great American Smokeout on November 18, 2021.

FISCAL IMPACT

None.

NE:LF:SJ:gks

**Chino Valley Unified School District
Proclamation
The Great American Smokeout
November 18, 2021**

WHEREAS, the American Cancer Society's nationally recognized event, The Great American Smokeout, challenges people to stop using tobacco and raises awareness around the many effective ways to quit for good;

WHEREAS, increasing numbers of children are experimenting with a product that can produce lifetime addiction with an increased risk of cancer;

WHEREAS, the health benefits of not smoking are substantiated and well known;

WHEREAS, nicotine is an addictive drug; and

WHEREAS, youth-related promotions such as The Great American Smokeout Pledge encourages youth not to start smoking.

NOW, THEREFORE, BE IT RESOLVED the Board of Education of the Chino Valley Unified School District does hereby support November 18, 2021, as The Great American Smokeout day in this District, and in doing so, urges all smokers and smokeless tobacco users to demonstrate to themselves and our children that they can quit and to further encourage our children not to start smoking.

Norm Enfield, Ed.D., Superintendent
Secretary, Board of Education

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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DATE: November 4, 2021

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Anna G. Hamilton, Director, Purchasing

SUBJECT: PURCHASE ORDER REGISTER

=====

BACKGROUND

Board Policy 3310 Business and Noninstructional Operations – Purchasing requires approval/ratification of purchase orders by the Board of Education. A purchase order is a legal contract between a district and vendor, containing a description of each item listed and/or a statement to the effect that supplies, equipment or services furnished herewith shall be in accordance with specifications and conditions.

Purchase orders represent a commitment of funds. No item on this register will be processed unless within budgeted funds. The actual payment for the services or materials is made with a warrant (check) and reported on the warrant register report.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the purchase order register, provided under separate cover.

FISCAL IMPACT

\$22,825,474.91 to all District funding sources.

NE:GJS:AGH:pw

ICHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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DATE: November 4, 2021

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Anna G. Hamilton, Director, Purchasing

SUBJECT: AGREEMENTS FOR CONTRACTOR/CONSULTANT SERVICES

=====

BACKGROUND

All contracts between the District and outside agencies shall conform to standards required by law and shall be prepared under the direction of the Superintendent or designee. To be valid or to constitute an enforceable obligation against the District, all contracts must be approved and/or ratified by the Board of Education.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the Agreements for Contractor/Consultant Services.

FISCAL IMPACT

As indicated.

NE:GJS:AGH:pw

CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT	FISCAL IMPACT
CIIS-2122-130 IXL Learning, Inc. To provide annual site license for IXL for grades 9-12. Submitted by: Don Lugo HS Duration of Agreement: October 21, 2021 - October 21, 2022	Contract amount: \$1,250.00 Funding source: General Fund
CIIS-2122-131 City of Chino. To provide case management support to District students and families identified as homeless. Submitted by: Health Services/Care Program Duration of Agreement: October 8, 2020 - June 30, 2022	Contract amount: \$35,000.00 Funding source: State Awarded Grant Funds
CIIS-2122-132 Applied Educational Systems, Inc. To provide AES digital curriculum renewal for 2021/2022 school year with instructor access. Submitted by: Townsend JHS Duration of Agreement: August 1, 2021 - June 30, 2022	Contract amount: \$1,199.00 Funding source: General Fund
Grant S196A210005 California Department of Education-Integrated Student Support and Programs. To provide support services for District homeless children and youth. Submitted by: Health Services/McKinney-Vento Homeless program Duration of Agreement: July 1, 2021 - June 30, 2022	Contract amount: \$121,750.00 Funding source: State Awarded Grant Funds

MASTER CONTRACTS	FISCAL IMPACT
MC-2122-059 MakeMusic, Inc. To provide annual license for online band program. Submitted by: Briggs K-8 Duration of Agreement: November 5, 2021 - June 30, 2024	Contract amount: Per rate sheet Funding source: Various
MC-2122-060 Bromley Lowe dba Bromley Productions, LLC. To provide virtual anti-bullying assembly for grades K-6. Submitted by: Dickey ES Duration of Agreement: November 5, 2021 - June 30, 2024	Contract amount: Per rate sheet Funding source: Various
MC-2122-062 MalikMan, LLC. To provide banquet and catering services. Submitted by: Chino HS Duration of Agreement: November 5, 2021 - June 30, 2024	Contract amount: Per rate sheet Funding source: ASB/USB/PFA/PTA/Boosters

APPROVED CONTRACTS TO BE AMENDED	AMENDMENT
CIIS-2122-014 Practice Fusion, Inc. To provide electronic health records system. Submitted by: Health Services Duration of Agreement: July 1, 2021 - June 30, 2023 Original Agreement Board Approved: May 6, 2021	Contract amount: Increase from \$6554.40 to \$6575.00 for a two-year license Funding source: LCAP
CIIS-2122-124 Claremont Counseling & Support Center, A Psychological Corp. dba Chino Hills Counseling. To provide counseling services for K-12 students. Submitted by: Access and Equity Duration of Agreement: October 8, 2021 - June 22, 2022 Original Agreement Board Approved: October 7, 2021	Change end date from 6/22/2021 to 6/22/2022 Funding source: School Site Budget
F-1718-013 TTG Engineers dba IMEG Corp. To provide mechanical, electrical, and plumbing engineering and planning services. Submitted by: Facilities, Planning, and Operations Duration of Agreement: December 15, 2017 - June 30, 2020 Original Agreement Board Approved: June 20, 2019	Extend contract through June 30, 2022 Funding source: Various

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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DATE: November 4, 2021
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
SUBJECT: SURPLUS/OBSOLETE PROPERTY

=====

BACKGROUND

The Board of Education recognizes that the District may own personal property which is unusable, obsolete, or no longer needed by the District. The Superintendent or designee shall arrange for the sale or disposal of District personal property in accordance with Board policy and the requirements of Education Code 17545.

Lists of surplus items are emailed to the Facilities/Planning Department to be placed on an upcoming Board agenda. After Board approval, items may be picked up by District warehouse or a liquidation company for public auction. Items not picked up for public auction may be sold through a private sale, donated to charitable organization, or disposed of in the local public dump in accordance with Education Code Section 17546.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education declare the District property surplus/obsolete and authorize staff to sell/dispose of said property.

FISCAL IMPACT

Increase to the General Fund from proceeds of sale.

NE:GJS:pw

**CHINO VALLEY UNIFIED SCHOOL DISTRICT
SURPLUS/OBSOLETE PROPERTY**

November 4, 2021

<u>DESCRIPTION</u>	<u>MAKE/MODEL</u>	<u>I.D./SERIAL</u>	<u>DEPT/SITE</u>
Computer	Dell	46258	Alternative Ed. Center
Computer	Dell	41226	Alternative Ed. Center
Computer	Dell	41228	Alternative Ed. Center
Computer	Dell	46232	Alternative Ed. Center
Computer	Dell	46226	Alternative Ed. Center
Computer	Dell	46177	Alternative Ed. Center
Computer	Dell	46222	Alternative Ed. Center
Computer	Dell	46219	Alternative Ed. Center
Tire Machine	5065 Ax Rim Clamp	0902103269	Transportation
Ethernet Hub	Aruba	49273	Dickey ES
Laptop	Dell	43396	Dickey ES
Tower	Dell	26105	Dickey ES
Projector	Epson	40993	Dickey ES
Keyboard			Dickey ES
Monitor			Dickey ES
Laptop	Dell	34163	Dickey ES
Printer	HP		Dickey ES
Laptop	Dell	57509	Eagle Canyon ES
Laptop	Dell	57542	Eagle Canyon ES
Laptop	Dell	57518	Eagle Canyon ES
Laptop	Dell	57536	Eagle Canyon ES
Laptop	Dell	57526	Eagle Canyon ES
Laptop	Dell	57539	Eagle Canyon ES
Laptop	Dell	57531	Eagle Canyon ES
Laptop	Dell	57525	Eagle Canyon ES
Laptop	Dell	57523	Eagle Canyon ES
Laptop	Dell	57528	Eagle Canyon ES
Laptop	Dell	57538	Eagle Canyon ES
Laptop	Dell	57534	Eagle Canyon ES
Laptop	Dell	57511	Eagle Canyon ES
Laptop	Dell	57535	Eagle Canyon ES
Laptop	Dell	57516	Eagle Canyon ES
Laptop	Dell	57530	Eagle Canyon ES
Laptop	Dell	57537	Eagle Canyon ES
Laptop	Dell	57524	Eagle Canyon ES
Laptop	Dell	57532	Eagle Canyon ES
Laptop	Dell	57513	Eagle Canyon ES
Computer	Dell	44934	Rolling Ridge ES

<u>DESCRIPTION</u>	<u>MAKE/MODEL</u>	<u>I.D./SERIAL</u>	<u>DEPT/SITE</u>
Computer	Dell	44938	Rolling Ridge ES
Keyboard	HP	BDMGH0C5Y6NKQ5	Rolling Ridge ES
Keyboard	HP	BDMGH0C5Y6NKNT	Rolling Ridge ES
Mice (2)	HP		Rolling Ridge ES
Rolling Cabinets (2)			Briggs K-8
File Cabinets (6)			Briggs K-8
Tables (4)			Briggs K-8
Student Desks (15)			Briggs K-8
Teacher Desks (4)			Briggs K-8
Teacher Chairs (4)			Briggs K-8
Student Chairs (45)			Briggs K-8
Monitors (24)	Dell		Briggs K-8
Towers (24)	Dell		Briggs K-8
Keyboards (24)			Briggs K-8
Mice (24)			Briggs K-8
Laptops (24)			Briggs K-8
Metal Cart (1)			Briggs K-8
Computer	Dell	56802	Townsend JHS
Computer	Dell	56801	Townsend JHS
Computer	Dell	56805	Townsend JHS
Computer	Dell	56803	Townsend JHS
Computer	Dell	56813	Townsend JHS
Computer	Dell	56786	Townsend JHS
Computer	Dell	56799	Townsend JHS
Computer	Dell	43629	Townsend JHS
Computer	Dell	51166	Townsend JHS
Computer	Dell	54040	Townsend JHS
Computer	Dell	43650	Townsend JHS
Computer	Dell	50191	Townsend JHS
Computer	Dell	50192	Townsend JHS
Computer	Dell	51161	Townsend JHS
Computer	Dell	50193	Townsend JHS
Computer	Dell	42256	Townsend JHS
Computer	Dell	56787	Townsend JHS
Computer	Dell	56816	Townsend JHS
Computer	Dell	42257	Townsend JHS
Computer	Dell	54039	Townsend JHS
Computer	Dell	42243	Townsend JHS
Computer	Dell	50194	Townsend JHS
Computer	Dell	42261	Townsend JHS
Computer	Dell	56784	Townsend JHS
Computer	Dell	56796	Townsend JHS

<u>DESCRIPTION</u>	<u>MAKE/MODEL</u>	<u>I.D./SERIAL</u>	<u>DEPT/SITE</u>
Computer	Dell	56815	Townsend JHS
Computer	Dell	56788	Townsend JHS
Computer	Dell	56812	Townsend JHS
Computer	Dell	56808	Townsend JHS
Computer	Dell	56804	Townsend JHS
Computer	Dell	56811	Townsend JHS
Computer	Dell	43654	Townsend JHS
Computer	Dell	43669	Townsend JHS
Computer	Dell	43662	Townsend JHS
Computer	Dell	42245	Townsend JHS
Computer	Dell	43647	Townsend JHS
Computer	Dell	43661	Townsend JHS
Computer	Dell	42262	Townsend JHS
Computer	Dell	43645	Townsend JHS
Laptop	Dell	29228	Townsend JHS
Computer	Dell	56785	Townsend JHS
Computer	Dell	56782	Townsend JHS
Computer	Dell	51164	Townsend JHS
Computer	Dell	51163	Townsend JHS
Computer	Dell	51165	Townsend JHS
Computer	Dell	51160	Townsend JHS
Computer	Dell	51162	Townsend JHS

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: November 4, 2021
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
SUBJECT: RESOLUTION 2021/2022-35 ANNUAL AND FIVE-YEAR DEVELOPER FEE REPORTS FOR FISCAL YEAR 2020/2021

=====

BACKGROUND

Pursuant to Government Codes 66006(b) and 66001(d), the District is required to prepare Annual and Five-Year Reports of the developer fees collected for residential, commercial and industrial development projects within 180 days of the end of the fiscal year, which must be reviewed by the Board of Education at a regularly scheduled public meeting.

The Chino Valley Unified School District Annual and Five-Year Developer Fee Reports for fiscal year 2020/2021 are attached.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education adopt Resolution 2021/2022-35 Annual and Five-Year Developer Fee Reports for Fiscal Year 2020/2021.

FISCAL IMPACT

None.

NE:GJS:pw

**Chino Valley Unified School District
Resolution 2021/2022-35
Annual and Five-Year Developer Fee Reports
For Fiscal Year 2020/2021**

WHEREAS, pursuant to its authority under Education Code 17620, *et seq.*, and Government Code 65995, *et seq.*, the Board of Education has previously adopted and imposed statutory Level 1 school fees for the 2020/2021 fiscal year on residential, commercial, and industrial development (Developer Fees) to mitigate the impact of new development on the Chino Valley Unified School District (District);

WHEREAS, the District has deposited all Developer Fees that it has received in a separate, non-comingled capital facilities fund (Capital Facilities Fund) established for such a purpose, pursuant to Government Code 66006(a) and (b);

WHEREAS, the District has made available to the public within one hundred and eighty (180) days of the end of the 2020/2021 fiscal year the Annual and Five-Year Developer Fee Reports for Fiscal Year 2020/2021;

WHEREAS, the District has reviewed the information provided in the Annual and Five-Year Developer Fee Reports and has determined the information contained therein to be true and correct;

WHEREAS, the Annual Developer Fee Report was prepared in accordance with Government Code 66006(b)(1);

WHEREAS, the Five-Year Developer Fee Report was prepared in accordance with Government Code 66001(d); and

WHEREAS, the Board of Education has reviewed and considered the Annual and Five-Year Developer Fee Reports at a duly noticed, regularly scheduled public meeting at least fifteen (15) days after the District made this information publicly available, pursuant to Government Code 66006(b)(2).

NOW, THEREFORE, BE IT RESOLVED as follows:

- Section 1. The Board has reviewed the information provided in the Annual and Five-Year Developer Fee Reports and finds it to be true and correct.
- Section 2. The Board, based upon the information contained in the Annual Developer Fee Report, finds as follows:
 - 2.1 That the Annual Developer Fee Report describes the types of fees contained in the Capital Facilities Fund, including the amount of the fees, the beginning and ending balance of the Capital Facilities Fund, as well as the amount of fees collected, and the interest earned thereon.

- 2.2 That the Annual Developer Fee Report identifies each public improvement on which Developer Fees were expended.
- 2.3 That sufficient funds have not been collected to complete the financing on any incomplete public improvement.
- 2.4 That sufficient funds have not been collected to complete the financing of any incomplete public improvement, and that there were refunds made of Developer Fees.

Section 3. The Board, based upon the information contained in the Five-Year Developer Fee Report, finds as follows:

- 3.1 That the purpose of Developer Fees imposed on new residential, commercial, and industrial development within the District is to fund the school facilities required to serve the additional grade K-12 students generated by such new development and that the Developer Fees will be used for the construction and/or acquisition of additional school facilities and the remodeling of existing school facilities to provide additional capacity.
- 3.2 That there is a proportional and reasonable relationship between the Developer Fees imposed on new development and the need for additional District school facilities because new development will generate new students to be enrolled in the District which will lead to increased need for school facilities, and that the Developer Fees imposed do not exceed the cost of providing such additional school facilities.
- 3.3 That there is a further proportional and reasonable relationship between the unexpended Developer Fees contained in the Capital Facilities Fund and the need for additional school facilities because the Developer Fees imposed on new developments will not fully cover the costs of providing such school facilities for these new students.
- 3.4 That the portion of the Capital Facilities Fund that remains unexpended will be used for the construction and/or acquisition of additional school facilities, remodeling existing school facilities in order to increase capacity, and the acquisition of additional portable classrooms to accommodate students generated from new development.
- 3.5 That the funding anticipated completing the financing of incomplete projects would be obtained from the State School Facilities Program and additional Developer Fees as set forth in the Five-Year Developer Fee Report.

3.6 That the dates upon which the District's school facilities projects employing the unexpended funds in the Capital Facilities Fund will commence are not presently known.

Section 4. The Annual and Five-Year Developer Fee Reports have been made available to the public within one hundred and eighty (180) days after the last day of the fiscal year pursuant to Government Code 66001(d) and 66006(b).

Section 5. The District made the Annual and Five-Year Developer Fee Reports available for public review at least fifteen (15) days prior to the Board's consideration of these reports.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 4th day of November 2021 by the following vote:

Bridge	_____
Cruz	_____
Gagnier	_____
Na	_____
Schaffer	_____

I, Norm Enfield, Superintendent of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

Norm Enfield, Ed.D., Superintendent
Secretary, Board of Education

**CHINO VALLEY UNIFIED SCHOOL DISTRICT
ANNUAL DEVELOPER FEE REPORT
FOR FISCAL YEAR 2020/2021**

I. Introduction

This Annual Developer Fee Report for Fiscal Year 2020/2021 (“Report”) provides an annual accounting of school facilities fees collected by the Chino Valley Unified School District (“District”) during fiscal year 2020/2021 as required by Government Code 66006(b).

II. Description of School Facilities Fees in Capital Facilities Fund

The District collects school facilities fees from the owners of residential, commercial and industrial development projects to mitigate the costs of providing interim and permanent school facilities to students generated from such development projects. School facilities fees collected by the District consist of the following:

- A. Fees collected pursuant to Education Code 17620, *et seq.*, and Government Code 65995, *et seq.*, referred to herein collectively as “Statutory School Fees,” in the following amounts:

Level 1 Fee: Residential Development - \$4.08 per square foot.
Commercial/Industrial Fee: \$0.66 per square foot.

- B. Special Tax “A” payments collected in accordance with those certain Special Tax “A” Agreements entered into between the District and the City of Chino Hills.

III. Activity for Fiscal Year

See Exhibit A, as attached.

IV. Public Improvement Expenditures

- A. Growth projects: Lease of existing modular buildings; additional furniture and equipment at Chino HS, Chino Hills HS, Cattle ES, Chaparral ES, Rhodes ES and Cal Aero Preserve Academy, architectural and consultant fees for Preserve School #2.

- B. Site Improvements: New playground equipment installation at various sites, new shade shelter at Walnut ES, kitchen remodeling and upgrades at Magnolia and Ramona Junior High Schools, new pavement and landscaping work at various sites, HVAC system replacement at various sites, new intercom system at Boys Republic High School, architectural fees on renovation projects.

- C. Administrative support and reporting.

- D. Payoff of COP debt issued for past growth projects.

V. Planned Future Improvements

- | | |
|--|---------------|
| A. Lease of existing modular buildings | District-wide |
| B. School site improvements at various sites | District-wide |
| C. Modernization at various sites | District-wide |

VI. Description of Each Interfund Transfer or Loan Made from the Capital Facilities Fund and Description of Public Improvement on which the Transferred or Loaned Fees will be Expended
- None.

VII. Refunds Made Pursuant to Government Code Section 66001(e) and (f) – None.

**CHINO VALLEY UNIFIED SCHOOL DISTRICT
FIVE YEAR DEVELOPER FEE REPORT
FOR FISCAL YEAR 2020/2021**

Pursuant to Government Code 66001(d), the Chino Valley Unified School District ("District") shall make all of the following findings with respect to that portion of the Capital Facilities Fund remaining unexpended, whether committed or uncommitted:

I. Identification of the Purpose to Which the Fees are to be Put:

The purpose of the developer fees imposed and collected on new residential, commercial and industrial development within the District is to fund school facilities required to serve the additional grade K-12 students generated by such new development within the District. Specifically, the fees will be used for the construction and/or acquisition of additional school facilities, remodeling existing school facilities to add new classrooms and technology, as well as acquiring and installing additional portable classrooms.

II. Demonstration of a Reasonable Relationship Between Developer Fees and the Purposes for Which They are Charged:

The District's School Fee Justification Study ("Fee Justification Study") dated June 8, 2020, is incorporated herein by this reference and on file at the District office, demonstrates the reasonable relationship between the new residential, commercial, and industrial development upon which fees are charged and the need for additional school facilities. Additional students will be generated from new development within the District and the District does not have existing capacity in its schools to accommodate these new students. The fees charged on new development will be used to fund school facilities necessary to serve the students generated from new development. The fees do not exceed the costs of providing school facilities for new students as demonstrated in the Fee Justification Study. In addition to developer fees, the District also collects Special Tax "A" payments in accordance with those certain Special Tax "A" agreements entered into between the District and the City of Chino Hills.

III. All sources and amounts of funding currently in the District's Capital Facilities Fund anticipated to complete financing of incomplete school facilities improvements and identified in the District's Fee Justification Study:

The District maintains a fund that reflects sources and uses of funds collected from Developer Fees and Special Tax "A" payments.

IV. Approximate date on which unexpended funding is expected to be deposited into a specific school facilities improvement account/fund:

The District levies developer fees in accordance with the rate structure approved by the State Allocation Board and expends them as needed for growth.

Exhibit A

Developer Fees and Special Tax A
Summary of Revenues, Expenditures and Changes in Fund Balance
Fiscal Year Ending June 30, 2021

	Special Tax A Fund 25.9812	General Fund 25.9815	CFD4 Fund 25.9816	Preserve Fund 25.9817	Total
REVENUES					
Fees and Taxes	141,548.31	4,116,915.21			4,258,463.52
Interest	46,660.90	450,623.15	29,595.83	6,978.98	533,858.86
All Other Local Revenue		2,395.57			2,395.57
All Other State Revenue					0.00
Transfers In From Other Funds					0.00
Total Revenues	188,209.21	4,569,933.93	29,595.83	6,978.98	4,794,717.95
EXPENDITURES					
Supplies	7,954.21	32,095.50			40,049.71
Other Operating Expenses		4,836.27			4,836.27
Rentals & Leases	13,800.00	138,343.64		156,484.00	308,627.64
Repairs		2,061.25			2,061.25
Contracts/Legal Expenses/Administration Fees		55,683.63		1,012.50	56,696.13
Improvements to Sites	56,500.00	328,043.43			384,543.43
Buildings & Improvements to Buildings	37,692.25	1,617,921.15		83,025.12	1,738,638.52
Indirect Costs to General Fund		123,507.46			123,507.46
Total Expenditures	115,946.46	2,302,492.33	0.00	240,521.62	2,658,960.41
TRANSFERS OUT					
Transfers Out To Other Funds					0.00
Transfers to Debt Service					0.00
Total Transfers Out	0.00	0.00	0.00	0.00	0.00
Total Expenditures and Transfers	115,946.46	2,302,492.33	0.00	240,521.62	2,658,960.41
Excess (Deficiency) of Revenues over Expenditures/Transfers	72,262.75	2,267,441.60	29,595.83	(233,542.64)	2,135,757.54
BEGINNING BALANCE 7/1/20	4,371,812.78	40,137,906.48	2,541,120.84	507,904.58	47,558,744.68
ENDING BALANCE 6/30/21	4,444,075.53	42,405,348.08	2,570,716.67	274,361.94	49,694,502.22

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: November 4, 2021

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Anna G. Hamilton, Director, Purchasing

SUBJECT: RESOLUTION 2021/2022-36, AUTHORIZATION TO UTILIZE A PIGGYBACK CONTRACT

=====

BACKGROUND

Public Contract Code (PCC) 20111 requires school district governing boards to competitively bid and award any contracts involving an expenditure of more than \$86,000.00 to the lowest responsible bidder.

Notwithstanding, PCC 20111, PCC 20118 and Administrative Regulation 3311 state that without advertising for bids and upon a determination that it is in the best interest of the District, the Board may authorize District staff by contract, lease, requisition, or purchase order of another public corporation or agency, to lease data-processing equipment, or to purchase materials, supplies, equipment, automotive vehicles, tractors and other personal property for the District in the manner that the other public corporation or agency is authorized to make the leases or purchases from a vendor (piggyback).

Alternatively, if there is an existing contract between a public corporation or agency and a vendor for the lease or purchase of personal property, the District may authorize the lease or purchase of personal property directly to the vendor under the same terms that are available to the public corporation or agency under the contract.

Staff requests approval of the following resolution to provide authorization for the District to participate by piggyback in contract as itemized below:

Resolution	Contract	Contractor	Description	Term
2021/2022-36	California Multiple Award Schedule (CMAS) 3-21-09-1039	DI Technology Group, Inc. dba Data Impressions	Technology Products, Services, and Software	9/30/2021-5/3/2026

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education adopt Resolution 2021/2022-36, Authorization to Utilize a Piggyback Contract.

FISCAL IMPACT

Unknown.

NE:GJS:AGH:pw

**Chino Valley Unified School District
Resolution 2021/2022-36
Authorization to Utilize the California Multiple Award Schedule (CMAS)
3-21-09-1039 With DI Technology Group, Inc. dba Data Impressions
to Purchase Technology Products, Services, and Software
Through the Piggyback Contract**

WHEREAS, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists to procure technology products, services, and software for the District;

WHEREAS, CMAS currently has a piggyback contract, 3-21-09-1039, in accordance with Public Contract Code 20118 with Di Technology Group, Inc. dba Data Impressions, that contains the materials, supplies, equipment and/or other personal property the District currently requires;

WHEREAS, the board of education of a school district, without advertising for bids if the board has determined it to be in the best interests of the district, may authorize by contract, lease, requisition, or purchase order of any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner in which the public corporation or agency is authorized by law to make the leases or purchases from a vendor;

WHEREAS, the board of education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the district to take advantage of this exception; and

WHEREAS, the Board has determined that it is in the best interest of the District to authorize the purchase of technology products, services, and software through the piggyback contract procured by the CMAS 3-21-09-1039.

NOW, THEREFORE, BE IT RESOLVED the Board hereby finds, determines, and declares as follows:

Section 1. Determination re: Recitals. All of the recitals set forth above are true and correct.

Section 2. Determination re: Purchase through Other Public Agency. Pursuant to Public Contract Code 20118, that authorizing the purchase of technology products, services, and software through the piggyback contract originally procured by the CMAS 3-21-09-1039 is in the best interests of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the acquisition of technology products, services, and software in accordance with Public Contract Code 20118 through the piggyback contract originally procured by the CMAS 3-21-09-1039.

Section 4. Other Actions. The Superintendent or his designee are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of September 30, 2021, for the term ending May 3, 2026.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 4th day of November 2021 by the following vote:

Bridge	_____
Cruz	_____
Gagnier	_____
Na	_____
Schaffer	_____

I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

Norm Enfield, Ed.D., Superintendent
Secretary, Board of Education

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: November 4, 2021

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

SUBJECT: NOTICE OF COMPLETION FOR CUPCCAA PROJECT

=====

BACKGROUND

On May 9, 2013, the Board of Education adopted Resolution 2012/2013-71, Adoption of California Uniform Public Construction Cost Accounting Act (CUPCCAA). Per Public Contract Code 22030, the adoption of CUPCCAA allows the use of alternate bidding procedures for projects under \$175,000.00, while still ensuring the District receives the lowest pricing possible from responsible vendors and contractors. Utilizing CUPCCAA, the District has completed the project listed below.

CUPCCAA Project	Project Description	Contractor	Original Quotation	Change Order	Total	Funding Source
CC2022-09	Chino Hills HS Large Gym Wood Floor Repair	Coastal Sports Flooring	\$57,250.00	N/A	\$57,250.00	01

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Carlos Camarena, Supervisor; and Martin Silveira, Director, Maintenance, Operations, and Construction.

Staff recommends approval of the Notice of Completion for this project.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Notice of Completion for CUPCCAA Project.

FISCAL IMPACT

\$57,250.00 to General Fund 01.

NE:GJS:pw

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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DATE: November 4, 2021

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

SUBJECT: CHANGE ORDER FOR CUPCCAA BID 20-21-11I, BRIGGS K-8 WATERLINE UPGRADES

=====

BACKGROUND

On April 15, 2021, the Board of Education awarded CUPCCAA Bid 20-21-11I to Gentry General Engineering, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1	Gentry General Engineering, Inc.	\$14,783.54
	Bid Amount:	\$198,420.00
	Revised Total Project Amount:	\$213,203.54

The change order results in a net increase of \$14,783.54 to the construction cost and 100 days in contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order for CUPCCAA Bid 20-21-11I, Briggs K-8 Waterline Upgrades.

FISCAL IMPACT

\$14,783.54 to Building Fund 21.

NE:GJS:pw

bd 11/14/21



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 9/30/2021 BID/ CUPCAA #: 20-21-111 Change Order #: 1
 Project Title: Briggs K-8 - Water Line Upgrades PO 220642
 Owner: Chino Valley Unified School District DSA Application #: N/A DSA File #: N/A
 Architect: PBK-WLC Architects Contractor: Gentry General Engineering

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1: Description: Demo and removal of concrete sidewalk at point of installation.
 Reason: Correct existing path of travel.
 Document Ref: Gentry General Engineering CO #1
 Requested by: CVUSD
 Change in Contract Sum: \$14,096.63 ✓
 Time Extension: 5 Days

ITEM NO. 2: Description: Replacement of 6" compound water meter with Neptune 6" Ultrasonic meter.
 Reason: Change in Monte Vista Water District standards.
 Document Ref: Gentry General Engineering CO #2
 Requested by: Monte Vista Water District
 Change in Contract Sum: \$686.91 ✓
 Time Extension: 28 Days

ITEM NO. 3: Description: Relocation of backflows, valves, and vaults into planter area.
 Reason: Place vault and valve out of high vehicle traffic areas.
 Document Ref: Gentry General Engineering CO #3
 Requested by: Monte Vista Water District
 Change in Contract Sum: \$0
 Time Extension: 67 Days


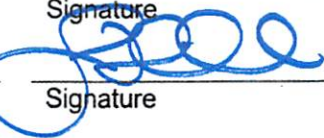
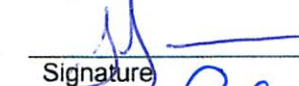

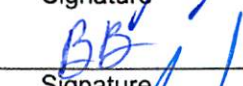

CONTRACT SUMMARY

The original contract amount was:	<u>\$198,420.00</u> ✓
Previously approved change order amount(s):	<u>\$0.00</u>
The contract amount will be increased/decreased by this Change Order:	<u>\$14,783.54</u> ✓
The new contract amount including this change order will be:	<u>\$213,203.54</u> ✓

B/D 04.15.21

The original contract completion date: 07/16/2021
 The contract time will be increased by: 100 days
 The date of completion as a result of this Change Order is: 10/25/2021

APPROVED BY:

Brenton Gentry, Gentry General Engineering Contractor	 Signature	<u>10/6/2021</u> Date
_____ DSA Inspector of Record (if applicable)	_____ Signature	_____ Date
Jim DiCamillo, PBK-WLC Architect / Engineer (if applicable)	 Signature	<u>10/13/2021</u> Date
_____ Construction / Project Manager	_____ Signature	_____ Date
_____ Authorized Department Head (if applicable)	_____ Signature	_____ Date
_____ Director, Technology (if applicable)	_____ Signature	_____ Date
Samuel Sousa CVUSD Project Manager	 Signature	<u>10/14/21</u> Date
Martin Silveira Director, Maintenance & Operations (if applicable)	 Signature	<u>10/14/21</u> Date
Beverly Beemer Director, Planning (if applicable)	 Signature	<u>10/15/2021</u> Date
Greg Stachura Owner (Authorized Agent)	 Signature	<u>10/15/21</u> Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: November 4, 2021

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Anna G. Hamilton, Director, Purchasing

**SUBJECT: BID 21-22-08F, SAFETY AND SECURITY (GROUP 6)
ALTERNATIVE EDUCATION, ADULT SCHOOL, AND
ALLEGIANCE STEAM ACADEMY**

=====

BACKGROUND

Public Contract Code 20111 requires that contracts for public works exceeding \$15,000.00 be legally advertised and awarded to the lowest responsible bidder, who shall have such surety as the Board requires.

A Notice to Contractors Calling for Bid 21-22-08F, Safety and Security (Group 6) Alternative Education, Adult School, and Allegiance STEAM Academy was published in the Inland Valley Daily Bulletin on September 1, 2021, and September 8, 2021. Bids were submitted at 1:00 p.m. on October 14, 2021. The results are as follows:

Contractor	Bid Amount
R.I.S. Electrical Contractors	\$1,887,000.00
Champion Electric	\$1,944,000.00

The basic scope of work for this project includes safety and security upgrades to sites including site-wide keyless access, security cameras, and intrusion alarms

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education award Bid 21-22-08F, Safety and Security (Group 6) Alternative Education, Adult School, and Allegiance STEAM Academy to R.I.S. Electrical Contractors.

FISCAL IMPACT

\$1,887,000.00 to Building Fund 21.

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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DATE: November 4, 2021

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Anna G. Hamilton, Director, Purchasing

SUBJECT: BID 21-22-10F, DICKEY ES, RHODES ES, NEWMAN ES, AND EAGLE CANYON ES POURED IN PLACE (PIP) RUBBER INSTALLATION

=====

BACKGROUND

Public Contract Code 20111 requires that contracts for public works exceeding \$15,000.00 be legally advertised and awarded to the lowest responsible bidder, who shall have such surety as the Board requires.

A Notice to Contractors Calling for Bid 21-22-10F, Dickey ES, Rhodes ES, Newman ES, and Eagle Canyon ES Poured In Place (PIP) Rubber Installation was published in the Inland Valley Daily Bulletin on September 17, 2021, and September 24, 2021. Bids were submitted at 1:00 p.m. on October 12, 2021. The results are as follows:

John Buck dba J2 Builders	\$242,100.00
Ortco, Inc.	\$289,990.00
T.J. Janca Construction, Inc.	\$438,935.98

The basic scope of work for this project includes the replacement of the existing playground surface with Poured In Place (PIP) rubber.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education award Bid 21-22-10F, Dickey ES, Rhodes ES, Newman ES, and Eagle Canyon ES Poured in Place (PIP) Rubber Installation to John Buck dba J2 Builders.

FISCAL IMPACT

\$242,100.00 to Capital Facilities Fund 25.

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: November 4, 2021

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

**SUBJECT: COMMUNITY FACILITIES DISTRICT 4 (COLLEGE PARK)
SPECIAL TAX ACCOUNTABILITY REPORT FOR FISCAL YEAR
2020/2021**

=====

BACKGROUND

The Local Agency Special Tax and Bond Accountability Act was enacted by California State Legislature through Senate Bill 165 to provide accountability measures for any local special tax and/or bond measure subject to voter approval on or after January 1, 2001. In accordance with the requirements of the Accountability Act, Sections 50075.1 and 53410 of the Government Code of the State of California, an annual report must be filed by the local agency levying a special tax and/or issuing a bond measure and shall contain a description of the amount of funds collected and expended and the status of any project required or authorized to be funded by the special tax and/or bond measure.

On July 20, 2006, the Board of Education adopted resolutions establishing Community Facilities District 4 (College Park) (CFD 4) and the qualified electors within CFD 4 approved the levy of a special tax for the purpose of providing for public school and infrastructure facilities; and the incurrence of bonded indebtedness. No bonds have been issued as of this date.

Koppel & Gruber Public Finance, CFD administrator contracted by the District, prepared the Special Tax Accountability Report for Fiscal Year 2020/2021, provided under separate cover.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education accept and file the Community Facilities District 4 (College Park) Special Tax Accountability Report for Fiscal Year 2020/2021.

FISCAL IMPACT

None.



**CHINO VALLEY UNIFIED SCHOOL DISTRICT
COMMUNITY FACILITIES DISTRICT NO. 4
(COLLEGE PARK)**

**SPECIAL TAX ACCOUNTABILITY REPORT
FISCAL YEAR 2020/2021**

KOPPEL & GRUBER
PUBLIC FINANCE

334 VIA VERA CRUZ, SUITE 256
SAN MARCOS
CALIFORNIA 92078

T. 760.510.0290
F. 760.510.0288

District Administration

Chino Valley Unified School District
Norm Enfield, Superintendent
Gregory J. Stachura, Assistant Superintendent
Facilities, Planning, and Operations
5130 Riverside Drive
Chino, CA 91710-4310
T. 909.628.1201
F. 909.548.6034

Special Tax Administrator

Koppel & Gruber Public Finance
Lyn Gruber/Douglas Floyd
334 Via Vera Cruz, Suite 256
San Marcos, CA 92078
T. 760.510.0290
F. 760.510.0288

TABLE OF CONTENTS

I. BACKGROUND.....	1
II. AUTHORIZED FACILITIES.....	1
III. COLLECTION OF SPECIAL TAXES AND EXPENDITURES	2

I. BACKGROUND

The Local Agency Special Tax and Bond Accountability Act (“Accountability Act”) was enacted by California State Legislature through Senate Bill 165 to provide accountability measures for any local special tax and/or bond measure subject to voter approval on or after January 1, 2001. According to the requirements of the Accountability Act (*Sections 50075.1 and 53410 of the Government Code of the State of California*), an annual report must be filed by the local agency levying a special tax and/or issuing a bond measure on or before each January 1, commencing January 1, 2002 and shall contain a description of the following:

- (1) The amount of funds collected and expended to fund authorized facilities.
- (2) The status of any project required or authorized to be funded by the special tax and/or bond measure.

The information contained in this Special Tax Accountability Report has been compiled and is being presented for Fiscal Year (“FY”) 2020/2021 pursuant to and in accordance with the requirements outlined in the Accountability Act.

II. AUTHORIZED FACILITIES

The qualified electors within CFD No. 4 authorized the School District to approve the levy of a special tax and the incurrence of bonded indebtedness in an amount not to exceed \$12,000,000 for Improvement Area A and \$18,000,000 for Improvement Area B to provide for the cost of the financing, design, construction, installation, rehabilitation and acquisition of certain school facilities, including repayment of existing indebtedness, the payment of statutory school fees, and incidental expenses.

The authorized school facilities are generally described as elementary, junior and high school buildings and facilities for grades kindergarten through twelve (12), including equipment and furnishing thereof, with an estimated useful life of five (5) years or more.

The construction, installation, rehabilitation and acquisition of certain authorized school facilities described have been financed through the use of lease payments, installment purchase payments or other payments (any such payments shall be hereinafter described as the “Certificates of Participation” or “COPs”). CFD No. 4 may repay in part or in full existing indebtedness, including COPs issued by the School District, to finance authorized facilities.

As of the date of this Report, no bonds have been issued. Special Taxes were levied by CFD No. 4 for the first time in FY 2007/2008.

III. COLLECTION OF SPECIAL TAXES AND EXPENDITURES

A separate account is held by the School District for the deposit of special taxes levied by the CFD and for the disbursement of authorized expenditures. The following table provides a description of the collection of special taxes and the funds disbursed for authorized expenditures in FY 2020/2021.

DESCRIPTION	AMOUNT ¹
BEGINNING BALANCE AS OF JULY 1, 2020	\$11,643,321.77
<i>Sources of Funds</i>	
Annual Special Tax Collections ²	\$2,230,487.86
Interest Earnings	167,914.66
<i>Subtotal Sources of Funds</i>	<i>\$2,398,402.52</i>
<i>Expenditures</i>	
Administrative Expenses	(\$37,238.16)
Facilities	(\$0.00)
<i>Subtotal Expenditures</i>	<i>(\$37,238.16)</i>
ENDING BALANCE AS OF JUNE 30, 2021	\$14,004,486.13

1 Amounts include transactions posted on an accrual basis and may not reflect actual cash on hand.

2 Represents the actual special tax collections received from the County, including any penalties and interest accrued from prior year delinquent special taxes that have been paid within the past fiscal year.

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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DATE: November 4, 2021

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

SUBJECT: CITY OF CHINO LANDSCAPING AND LIGHTING DISTRICT NO. 2002-1, ZONE NO. 87 – PROJECT NUMBER PL17-0113 ANNEXATION PROCEEDINGS – CHINO HS

=====

BACKGROUND

As part of the Chino HS reconstruction project (the Project), the city of Chino requires annexation of the project into the City of Chino Landscaping and Lighting District No. 2002-1, Zone No. 87 – Project Number PL17-0113 for landscaping and street lighting maintenance.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve City of Chino Landscaping and Lighting District No. 2002-1, Zone No. 87 – Project Number PL17-0113 Annexation Proceedings – Chino HS.

FISCAL IMPACT

\$342.98 Annually to General Fund.

NE:GJS:pw

PETITION
(Including Waivers)

CITY OF CHINO
LANDSCAPING AND LIGHTING DISTRICT No. 2002-1
ZONE NO. 87- PROJECT NUMBER PL17-0113
CHINO VALLEY UNIFIED SCHOOL DISTRICT

ANNEXATION PROCEEDINGS

City Council
City of Chino
13220 Central Avenue
Chino, CA 91710

The undersigned, for and on behalf of the landowner (the "Owner") indicated below, hereby represent(s) and warrant(s) as follows:

1. They are duly authorized representatives of the Owner, authorized to make contracts by the corporate by-laws of the Owner or by resolution of the Board of Directors of the Owner, and are authorized to execute this Petition (including Waivers) for and on the behalf of the Owner.

2. The Owner is the sole owner of all the land identified by San Bernardino County Assessor's Parcel Numbers below (the "Land"), and there is no mortgage or deed of trust encumbering any of the Land.

3. The Owner hereby petitions the City of Chino to undertake special assessment proceedings under the Landscaping and Lighting Act of 1972, being Division 15, Part 2, of the Streets and Highways Code of the State of California.

4. The Owner hereby acknowledges that:

a. The costs of maintenance will be charged to the Land in accordance with the special benefits received from the improvements, as determined by the consultant Albert A. Webb Associates and the City of Chino Public Works Director.

b. A report has been prepared regarding the improvements (the "Report"), including plans and specifications, a detailed cost estimate and assessment diagram, a map showing the exterior boundaries of the Zone to be annexed and a division of the costs among the benefited parcels of land, and the Owner has received and reviewed a copy of the Report and concurs with the information contained therein.

c. The Owner has received a ballot in conjunction with an election regarding the Zone to be annexed that must be returned by the Owner and received by the City Clerk within the time specified. Ballots will be tabulated before completion of the Zone annexation proceedings and only those ballots returned will be counted.

d. Ballots will be weighted according to the respective amounts of the individual assessments and, if the amount of the assessments represented by “NO” votes is greater than the amount of the assessments represented by “YES” votes, the proposed assessments will not be levied.

e. The cost of engineering, legal and other incidental costs will be included in the amounts to be assessed in the proceedings with respect to the Zone to be annexed.

5. As the owner of all of the land within the Zone to be annexed, the Owner hereby waives the following:

a. Investigation proceedings and all other provisions of the Landscaping and Lighting Act of 1972, being Division 15, Part 2, of the *Streets and Highways Code* of the State of California.

b. Any public hearing, and notice thereof, otherwise required by the Landscaping and Lighting Act of 1972 for the annexation of the Zone. The Owner further consents to the approval by the City Council of the Report for the Zone annexation in the form on file in the office of the City Clerk.

c. Any requirements of Article XIII D, Section 4(e) of the California Constitution and Section 53753 of the California Government Code with respect to notice and a hearing regarding the Zone annexation. The Owner further waives the requirements of Section 54954.6 of the California Government Code with respect to the Zone to be annexed and the assessment proceedings, pertaining to public meetings and public hearings.

d. The Owner shall, to the fullest extent permitted by law, indemnify, defend, and hold City of Chino, its elected and appointed officials, commissions, officers, agents, employees, and authorized volunteers harmless from and against any and all actions, suits, claims, liabilities, losses, damages, penalties, obligations, and expenses (including but not limited to attorneys’ fees, expert witness fees, and court costs) that may arise, directly or indirectly, from the submittal of this Petition.

6. In order to expedite the Zone annexation proceedings, the Owner further:

a. Waives any and all right to institute any lawsuit or legal proceedings to challenge any aspect of the assessment proceedings or the Zone annexation which might in any way affect or call into question the validity of the assessments levied.

San Bernardino County Assessor's Parcel Numbers of Land Owned Within Proposed Zone No. 87.

1015-591-01; 1015-591-02;

1015-401-01; 1015-581-01

Chino Valley Unified School District

By: _____
(Signature)

Gregory J. Stachura, October 25, 2021
(Name and Date)

Assistant Superintendent
(Title)

By: _____
(Name and Date)

(Title)

NOTE: SIGNATURE(S) MUST BE NOTARIZED

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

CIVIL CODE § 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
County of _____)

On _____ before me, _____,
Date Here Insert Name and Title of the Officer

personally appeared _____
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____
Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: _____ Document Date: _____
Number of Pages: _____ Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____
 Corporate Officer — Title(s): _____
 Partner — Limited General
 Individual Attorney in Fact
 Trustee Guardian or Conservator
 Other: _____
Signer Is Representing: _____

Signer's Name: _____
 Corporate Officer — Title(s): _____
 Partner — Limited General
 Individual Attorney in Fact
 Trustee Guardian or Conservator
 Other: _____
Signer Is Representing: _____

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: November 4, 2021

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Richard Rideout, Assistant Superintendent, Human Resources
Isabel Brenes Ed.D., Director, Human Resources
Eric Dahlstrom, Ed.D., Director, Human Resources

SUBJECT: CERTIFICATED/CLASSIFIED PERSONNEL ITEMS

=====

BACKGROUND

Board approval of personnel transactions is required by Board Bylaw 9324 Bylaws of the Board - Minutes and Recordings and Education Code 35163. Included are new hires based on need, which includes replacements, growth, and/or class size reduction.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the certificated/classified personnel items.

FISCAL IMPACT

All personnel assignments are within the approved staffing ratio for the appropriate school year budget.

NE:RR:IB:ED:mcm

CERTIFICATED PERSONNEL

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
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HIRED AT APPROPRIATE PLACEMENT ON THE CERTIFICATED SALARY SCHEDULE AND APPROPRIATE CREDENTIAL FOR THE 2021/2022 SCHOOL YEAR

BEV, Britney	Special Education Teacher	Walnut ES	11/03/2021
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RESIGNATION

NORBERG, Ciara	Special Education Teacher	Walnut ES	11/03/2021
FULLER, Yasmine	Speech Language Pathologist	Special Education	10/29/2021

RETIREMENTS

MUNGUIA, Yolanda (18 Years of Service)	Child Development Teacher	Health Services	12/03/2021
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APPOINTMENT – PEER ASSISTANCE AND REVIEW (PAR) SUPPORT PROVIDER 2021/2022

FINNERAN-HOFMANN, Susan	PAR Provider	Chaparral ES	11/05/2021
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TEACHER INDUCTION MENTORS 2021/2022 SCHOOL YEAR

BANKER, Michelle	Teacher Induction Mentor	Cattle ES	11/05/2021
JACK, Karen	Teacher Induction Mentor	Cattle ES	11/05/2021
OSUNA, Jena	Teacher Induction Mentor	Cattle ES	11/05/2021
HUBBARD, Amanda	Teacher Induction Mentor	Dickey ES	11/05/2021
PRINDEVILLE, Denise	Teacher Induction Mentor	Dickson ES	11/05/2021
STRADLING, Sandra	Teacher Induction Mentor	Eagle Canyon ES	11/05/2021
DAVIS, Mary	Teacher Induction Mentor	Rhodes ES	11/05/2021
YI, Jennifer	Teacher Induction Mentor	Rhodes ES	11/05/2021
BERTELLO, Amber	Teacher Induction Mentor	Wickman ES	11/05/2021
FRESCAS, Nick	Teacher Induction Mentor	Wickman ES	11/05/2021
ROWCLIFFE, Tammra	Teacher Induction Mentor	Wickman ES	11/05/2021
MARTELLO, Rhonda	Teacher Induction Mentor	Briggs K-8	11/05/2021
HEMSLEY, Charlie	Teacher Induction Mentor	Canyon Hills JHS	11/05/2021
KNIGHT, Kristen	Teacher Induction Mentor	Canyon Hills JHS	11/05/2021
LAKAY, Teresa	Teacher Induction Mentor	Townsend JHS	11/05/2021
BUTLER, Debbie	Teacher Induction Mentor	Chino HS	11/05/2021
CARTER, Scott	Teacher Induction Mentor	Ayala HS	11/05/2021
ROUCHON, Joy	Teacher Induction Mentor	Ayala HS	11/05/2021
MCKEE, Randi	Teacher Induction Mentor	Ayala HS	11/05/2021
KRUMBINE, Steven	Teacher Induction Mentor	Chino Hills HS	11/05/2021
SCHEMPP, Michele	Teacher Induction Mentor	Chino Hills HS	11/05/2021
GARCIA SAMONTE, Kirstie	Teacher Induction Mentor	Elementary Curriculum	11/05/2021
MENDOZA, Alejandra	Teacher Induction Mentor	Secondary Curriculum	11/05/2021

CERTIFICATED PERSONNEL (cont.)

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
<u>APPOINTMENT - EXTRA DUTY</u>			
MA, Edmund (NBM)	Band (B)	Canyon Hills JHS	10/13/2021
COVARRUBIAS, Ashley (NBM)	Girls Basketball (B)	Chino HS	10/14/2021
HERNANDEZ, Eduardo (NBM)	Football (B)	Chino HS	09/15/2021
LAROSA, Vince (NBM)	Football (B)	Chino HS	10/21/2021
SANSUR, Jorge (B)	Football (B)	Chino HS	10/19/2021
STARICKA, Damian	Football (B)	Chino HS	08/09/2021
GONZALEZ, Adrian (NBM)	Girls Basketball (B)	Don Lugo HS	10/25/2021
RESENDIZ, Liliana (NBM)	Girls Basketball (B)	Don Lugo HS	10/25/2021
SINGLETON, Carlyle (NBM)	Girls Basketball (B)	Don Lugo HS	10/25/2021

**APPOINTMENT OF CERTIFICATED SUBSTITUTES EFFECTIVE JULY 1, 2021, THROUGH
JUNE 30, 2022**

AYALA, Denise	CHANEY, Robin	HOOTON, Christopher
LENARDSON, Heather	LENZ, Sara	MOORE, Matthew
TRAN, Kathy	TRISTAN, Cecilia	

CLASSIFIED PERSONNEL

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
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HIRED AT THE APPROPRIATE PLACEMENT ON THE CLASSIFIED SALARY SCHEDULE**APPOINTMENT**

CABALLERO, Lucia	Health Technician (GF)	Cattle ES	10/25/2021
RUIZ-VILLEGAS, Rocio	Playground Supervisor (GF)	Cattle ES	10/27/2021
LUVIANO, Marisela	IA/Special Education/SH (SELPA/GF)	Chaparral ES	11/01/2021
TREXLER-SOUSA, Jeena	Elementary Library/Media Center Assistant (GF)	Glenmeade ES	10/25/2021
VICENCIO, Rachel	Nutrition Services Assistant I (NS)	Liberty ES	11/10/2021
JARMAN, Angela	Playground Supervisor (GF)	Oak Ridge ES	10/25/2021
LUGO, Mayra	Nutrition Services Assistant I (NS)	Walnut ES	10/28/2021
VELASCO LANDEROS, Rosalva	Playground Supervisor (GF)	Briggs K-8	10/27/2021
MEJIA, Jenette	Bilingual Typist Clerk I (C)	Ramona JHS	10/25/2021
BATAC, Dale Yves	IA/Special Education (SELPA/GF)	Ayala HS	10/25/2021
MARTINEZ, Joanna	IA/Special Education/SH (SELPA/GF)	Ayala HS	10/27/2021
SERL, Julie	Nutrition Services Assistant II (NS)	Ayala HS	10/25/2021
SHEBBY, Crystal	Custodian II (GF)	Ayala HS	10/25/2021
LEMONS, Maria	Payroll Clerk III (GF)	Business Services	10/26/2021
VARNEY, Lynette	Purchasing Clerk III (GF)	Purchasing	10/25/2021
PAULET, Abraham	Bus Driver (GF)	Transportation	11/01/2021

PROMOTION

PROUDFIT, Stephanie	FROM: Typist Clerk II (GF) 8 hrs./201 work days	Butterfield Ranch ES	10/26/2021
	TO: Assistant Principal Secretary (GF) 8 hrs./213 work days	Don Lugo HS	
PARRY, Tina	FROM: Nutrition Services Assistant I (NS) 2 hrs./181 work days	Hidden Trails ES	10/25/2021
	TO: Nutrition Services Manager I (NS) 3.75 hrs./183 work days	Wickman ES	

CHANGE IN ASSIGNMENT

MCCOOL, Mary	FROM: Typist Clerk II (SELPA/GF) 8 hrs./261 contract days	Special Education	11/08/2021
	TO: WIA Employment Placement Specialist (GF) 8 hrs./261 contract days	Alternative Education	
WOLF, Tamatha	FROM: IA/Special Ed (SELPA/GF) 3.5 hrs./181 work days	Ayala HS	10/28/2021
	TO: IA/Special Ed (SELPA/GF) 5 hrs./181 work days	Chaparral/Cal Aero	

CLASSIFIED PERSONNEL (cont.)

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
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ADDITIONAL ASSIGNMENT

GUTIERREZ, Ryan	IA/Computer Assisted Instruction (C)	Marshall ES	10/28/2021
DEDMAN, Melissa	Playground Supervisor (GF)	Newman ES	11/01/2021

LEAVE OF ABSENCE

GUPTA, Kriti	Nutrition Services Assistant I (NS)	Cal Aero K-8	02/22/2022 through 04/01/2022
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DEMOTION OF PROBATIONARY EMPLOYEE WITHOUT PREJUDICE

Employee #25635			10/20/2021
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RESIGNATION

BABEY, Jessica	Child Care Specialist (CDF)	Hidden Trails ES	11/30/2021
RENDON, Griselda	IA/Special Education/SH (SELPA/GF)	Marshall ES	10/15/2021
VELASCO, Luis	Custodian I (GF)	Ayala HS	10/20/2021
CANO, Jessica	Payroll Technician (GF)	Business Services	10/31/2021

APPOINTMENT OF CLASSIFIED SUBSTITUTES EFFECTIVE JULY 1, 2021, THROUGH JUNE 30, 2022

GONZALEZ, Selina	GUTIERREZ, Arthur R.	LOPEZ, Andrew
WONG, Allison		

(504)	= Federal Law for Individuals with Handicaps	(MH)	= Mental Health – Special Ed.
(ABG)	= Adult Education Block Grant	(NBM)	= Non-Bargaining Member
(ASB)	= Associated Student Body	(ND)	= Neglected and Delinquent
(ASF)	= Adult School Funded	(NS)	= Nutrition Services Budget
(ATE)	= Alternative to Expulsion	(OPPR)	= Opportunity Program
(B)	= Booster Club	(PFA)	= Parent Faculty Association
(BTSA)	= Beginning Teacher Support & Assessment	(R)	= Restricted
(C)	= Categorically Funded	(ROP)	= Regional Occupation Program
(CDF)	= Child Development Fund	(SAT)	= Saturday School
(CVLA)	= Chino Valley Learning Academy	(SB813)	= Medi-Cal Admin. Activities Entity Fund
(CWY)	= Cal Works Youth	(SELPA)	= Special Education Local Plan Area
(E-rate)	= Discount Reimbursements for Telecom.	(SOAR)	= Students on a Rise
(G)	= Grant Funded	(SPEC)	= Spectrum Schools
(GF)	= General Fund	(SS)	= Summer School
(HBE)	= Home Base Education	(SWAS)	= School within a School
(MAA)	= Medi-Cal Administrative Activities	(VA)	= Virtual Academy
(MG)	= Measure G – Fund 21	(WIA)	= Workforce Investment Act

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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DATE: November 4, 2021
TO: Members, Board of Education
FROM: James Na, Board Member
**SUBJECT: REVISION OF ADMINISTRATIVE REGULATION 5145.3 STUDENTS—
NONDISCRIMINATION/HARASSMENT OF STUDENTS**

=====

BACKGROUND

A recent sexual attack/rape by a male student in a public high school restroom prompted Board member James Na to request a policy revision in order to protect the safety of female students in the Chino Valley Unified School District. As such, at the October 21, 2021 meeting of the Board of Education, member James Na requested a revision to Administrative Regulation 5145.3 Students—Nondiscrimination/Harassment of Students.

New language is provided in UPPER CASE while old language to be deleted is ~~lined through~~.

Consideration of this item supports the goals identified withing the District’s Strategic Plan.

RECOMMENDATION

Board member James Na recommends the Board of Education receive for information the revision of Administrative Regulation 5145.3 Students—Nondiscrimination/Harassment of Students.

FISCAL IMPACT

None.

JN: pk

NONDISCRIMINATION/HARASSMENT OF STUDENTS

The Board of Education designates the individual(s) identified below as the employee(s) responsible for coordinating the District's efforts to comply with applicable state and federal civil rights laws, including Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, Title II of the Americans with Disabilities Act, and the Age Discrimination Act of 1975, and to answer inquiries regarding the Districts nondiscrimination policies. The coordinator/compliance officer(s) may be contacted at: (Education Code 234.1; 5 CCR 4621)

Director of Student Support Services
13453 Ramona Avenue
Chino, CA 91710
909-628-1201 Extension 7750
stephanie_johnson@chino.k12.ca.us

At the direction of the compliance officer, additional District administrators may assist in investigations within their area of expertise.

Measures to Prevent Discrimination

To prevent unlawful discrimination, including discriminatory harassment, intimidation, retaliation, and bullying, of students at District schools or in school activities and to ensure equal access of all students to the educational program, the Superintendent or designee shall implement the following measures:

1. Publicize the District's nondiscrimination policy and related complaint procedures, including the coordinator/compliance officer's contact information, to students, parents/guardians, employees, volunteers, and the general public by posting them on the District's website and other prominent locations.
2. Post in a prominent and conspicuous location on the District and school websites information regarding Title IX prohibitions against discrimination based on a student's sex, gender, gender identity, pregnancy, and parental status, including the following: (Education Code 221.61)
 - a. The name and contact information of the District's Title IX coordinator, including the phone number and email address
 - b. The rights of students and the public and the responsibilities of the District under Title IX, including a list of rights as specified in Education Code 221.8 and web links to information about those rights and responsibilities located on the websites of the Office for Equal Opportunity and the U.S. Department of Education's Office for Civil Rights (OCR)
 - c. A description of how to file a complaint of noncompliance with Title IX in accordance with AR 1312.3 - Uniform Complaint Procedures, which shall include:

NONDISCRIMINATION/HARASSMENT OF STUDENTS (cont.)

3. Provide to students a handbook that contains age-appropriate information that clearly describes the District's nondiscrimination policy, procedures for filing a complaint. (Education Code 234.1)
4. Annually notify all students and parents/guardians of the District's nondiscrimination policy, including its responsibility to provide a safe, nondiscriminatory school environment for all students, including transgender and gender-nonconforming students.

(cf. 5145.6 - Parental Notification)

5. The Superintendent or designee shall ensure that students and parents/guardians, including those with limited English proficiency, are notified of how to access the relevant information provided in the District's nondiscrimination policy and related complaint procedures, notices, and forms in a language they can understand.

If 15 percent or more of students enrolled in a particular district school speak a single primary language other than English, the district's policy, regulation, forms, and notices concerning nondiscrimination shall be translated into that language in accordance with Education Code 234.1 and 48985.

6. Provide to students, employees, and parents/guardians information regarding the District's nondiscrimination policy; what constitutes prohibited discrimination, including discriminatory harassment, intimidation, retaliation, or bullying; how and to whom a report of an incident should be made; information shall include guidelines the District may use to provide a discrimination-free environment for all District students, including transgender and gender-nonconforming students.
7. At the beginning of each school year, inform school employees that any employee who witnesses any act of unlawful discrimination, including discriminatory harassment, intimidation, or bullying, against a student is required to intervene if it is safe to do so. (Education Code 234.1)
8. At the beginning of each school year, inform each principal or designee of the District's responsibility to provide appropriate assistance or resources to protect students from threatened or potentially discriminatory behavior and ensure their privacy rights.

Enforcement of District Policy

The Superintendent or designee shall take appropriate actions to reinforce Board Policy 5145.3 – Nondiscrimination/Harassment of Students. As needed, these actions may include any of the following:

1. Removing vulgar or offending graffiti

NONDISCRIMINATION/HARASSMENT OF STUDENTS (cont.)

(cf. 5131.5 - Vandalism and Graffiti)

2. Providing information to students, staff, and parents/guardians about unlawful discrimination, how to report it or file a complaint
3. Disseminating and/or summarizing the District's policy and regulation regarding unlawful discrimination
4. Consistency with the laws regarding the confidentiality of student records, communicating the school's response to students, parents/guardians, and the community

(cf. 5125 - Student Records)

5. Taking appropriate disciplinary action against students and anyone determined to have engaged in wrongdoing in violation of District policy, including any student who is found to have filed a complaint of discrimination that he/she knew was not true

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

(cf. 6159.4 - Behavioral Interventions for Special Education Students)

Process for Initiating and Responding to Complaints

Any student who feels that he/she has been subjected to unlawful discrimination described above or in District policy is strongly encouraged to immediately contact the principal, any other staff member or compliance officer. In addition, any student who observes any such incident is strongly encouraged to report the incident to the principal, any other staff member, compliance officer, or designee, whether or not the alleged victim files a complaint.

Any school employee who observes an incident of unlawful discrimination, including discriminatory harassment, intimidation, retaliation, or bullying, or to whom such an incident is reported shall report the incident to the principal, compliance officer, or designee, within a school day, whether or not the alleged victim files a complaint.

Any school employee who witnesses an incident of unlawful discrimination, including discriminatory harassment, intimidation, retaliation, or bullying, shall immediately intervene to stop the incident when it is safe to do so. (Education Code 234.1)

When a verbal report of unlawful discrimination, including discriminatory harassment, intimidation, retaliation, or bullying, is made to or received by the principal or compliance officer, or designee, he/she shall make a note of the report and encourage the student or parent/guardian to file the complaint in writing, pursuant to Administrative Regulation 5145.7 – Sexual Harassment. Once notified verbally or in writing, the principal or

NONDISCRIMINATION/HARASSMENT OF STUDENTS (cont.)

compliance officer, or designee, shall begin the investigation and shall implement immediate measures necessary to stop the discrimination and ensure that all students have access to the educational program and a safe school environment. Any interim measures adopted to address unlawful discrimination shall, to the extent possible, not disadvantage the complainant or a student who is the victim of the alleged unlawful discrimination.

Any report or complaint alleging unlawful discrimination by the principal, compliance officer, designee, or any other person to whom a report would ordinarily be made, or complaint filed shall instead be made to or filed with the Superintendent or designee who shall determine how the complaint will be investigated.

(cf. 5141.4 - Child Abuse Prevention and Reporting)

Transgender and Gender-Nonconforming Students

Gender identity of a student means the student's gender-related identity, appearance, or behavior as determined from the student's internal sense of his/her gender, whether or not that gender-related identity, appearance, or behavior is different from that traditionally associated with the student's physiology or assigned sex at birth.

Gender expression means a student's gender-related appearance and behavior, whether stereotypically associated with the student's assigned sex at birth. (Education Code 210.7)

Gender transition refers to the process in which a student changes from living and identifying as the sex assigned to the student at birth to living and identifying as the sex that corresponds to the student's gender identity.

Gender-nonconforming student means a student whose gender expression differs from stereotypical expectations.

Transgender student means a student whose gender identity is different from the gender he/she was assigned at birth.

Regardless of whether they are sexual in nature, acts of verbal, nonverbal, or physical aggression, intimidation, or hostility that are based on sex, gender identity, or gender expression, or that have the purpose or effect of producing a negative impact on the student's academic performance or of creating an intimidating, hostile, or offensive educational environment are prohibited.

Administrative Regulation 5145.7 shall be used to report and resolve complaints alleging discrimination against transgender and gender-nonconforming students.

NONDISCRIMINATION/HARASSMENT OF STUDENTS (cont.)

To ensure that transgender and gender-nonconforming students are afforded the same rights, benefits, and protections provided to all students by law and Board policy, the District shall address each situation on a case-by-case basis, in accordance with the following guidelines:

1. **Right to privacy:** a student's transgender or gender-nonconforming status is his/her private information and the District shall only disclose the information to others with the student's prior written consent, except when the disclosure is otherwise required by law or when the District has compelling evidence that disclosure is necessary to preserve the student's physical or mental well-being. In any case, the District shall only allow disclosure of a student's personally identifiable information to employees with a legitimate educational interest as determined by the District pursuant to 34 CFR 99.31. Any District employee to whom a student's transgender or gender-nonconforming status is disclosed shall keep the student's information confidential. When disclosure of a student's gender identity is made to a District employee by a student, the employee shall seek the student's permission to notify the compliance officer. If the student refuses to give permission, the employee shall keep the student's information confidential, unless he/she is required to disclose or report the student's information pursuant to this administrative regulation, and shall inform the student that honoring the student's request may limit the District's ability to meet the student's needs related to his/her status as a transgender or gender-nonconforming student. If the student permits the employee to notify the compliance officer, the employee shall do so within three school days.

As appropriate, given the student's need for support, the compliance officer may discuss with the student any need to disclose the student's transgender or gender-nonconformity status or gender identity or gender expression to his/her parents/guardians and/or others, including other students, teacher(s), or other adults on campus. The District shall offer support services, such as counseling, to students who wish to inform their parents/guardians of their status and desire assistance in doing so.

(cf. 1340 - Access to District Records)
(cf. 3580 - District Records)

2. **Determining a student's gender identity:** the compliance officer shall accept the student's assertion of his/her gender identity and begin to treat the student consistent with his/her gender identity unless District personnel present a credible and supportable basis for believing that the student's assertion is for an improper purpose.
3. **Addressing a student's transition needs:** the compliance officer shall arrange a meeting with the student and, if appropriate, his/her parents/guardians to identify and develop strategies for ensuring that the student's access to education

NONDISCRIMINATION/HARASSMENT OF STUDENTS (cont.)

programs and activities is maintained. In addition, the compliance officer shall identify specific school site employee(s) to whom the student may report any problem related to his/her status as a transgender or gender-nonconforming individual, so that prompt action could be taken to address it.

4. Accessibility to sex-segregated facilities, programs, and activities: when the District maintains sex-segregated facilities, such as restrooms and locker rooms, or offers sex-segregated programs and activities, such as physical education classes, intermural sports, and interscholastic athletic programs, students shall be permitted to access facilities and participate in programs and activities consistent with their BIOLOGICAL gender identity. To address any student's privacy concerns in using sex-segregated facilities, the District shall offer available options such as a gender-neutral or single-use restroom or changing area, a bathroom stall with a door, an area in the locker room separated by a curtain or screen, access to a staff member's office, or use of the locker room before or after the other students. ~~However, the District shall not require a student to utilize these options because he/she is transgender or gender-nonconforming. In addition, a student shall be permitted to participate in accordance with his/her gender identity in other circumstances where students are separated by gender, such as for class discussions, yearbook pictures, and field trips. A student's right to participate in a sex-segregated activity in accordance with his/her gender identity shall not render invalid or inapplicable any other eligibility rule established for participation in the activity.~~

(cf. 6145 - Extracurricular and Cocurricular Activities)
 (cf. 6145.2 - Athletic Competition)
 (cf. 6153 - School-Sponsored Trips)
 (cf. 7110 - Facilities Master Plan)

5. Student records: a student's legal name or gender as entered on the mandatory student record required pursuant to 5 CCR 432 shall only be changed pursuant to a court order. However, at the written request of a student or, if appropriate, his/her parents/guardians, the District shall use the student's preferred name and pronouns consistent with his/her gender identity on all other District-related documents. Such preferred name may be added to the student's record and official documents as permitted by law.

(cf. 5125 - Student Records)
 (cf. 5125.1 - Release of Directory Information)

Chino Valley Unified School District
 Regulation approved: September 7, 2017
 Revised: October 19, 2017
 Revised: March 7, 2019
 REVISED:

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: November 4, 2021

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services

SUBJECT: REVISION OF ADMINISTRATIVE REGULATION 3314.3 BUSINESS AND NONINSTRUCTIONAL OPERATIONS – USE OF DISTRICT CREDIT CARDS

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BACKGROUND

Board policies and regulations are routinely developed as a result of changes in law, mandates, federal regulations, and current practice. Administrative Regulation 3314.3 Business and Noninstructional Operations – Use of District Credit Cards is being revised to reflect updates to both current authorized District credit cardholders and current practice.

New language is provided in UPPER CASE while old language to be deleted is ~~lined through~~.

Consideration of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education receive for information the revision of Administrative Regulation 3314.3 Business and Noninstructional Operations – Use of District Credit Cards.

FISCAL IMPACT

None.

NE:SHC:LP:lf

USE OF DISTRICT CREDIT CARDS

The intent of a District credit card is to replace or complement existing processes available for the most efficient yet accountable method for typical small dollar volume transactions. The District credit card is not intended to avoid or bypass the purchasing department or other established purchasing programs/contracts. District issued credit cards are to be used prudently and only for official school business.

AUTHORIZED CARDHOLDERS

A cardholder is an authorized employee issued a credit card that is responsible for committing small dollar purchases for the District in accordance with program guidelines and District policies and procedures. The credit card is issued in an individual employee's name and may not be used by anyone else. A person in an authorized position may elect not to have a District credit card issued.

The following positions are authorized to be issued a district credit card:

- Board of Education members
- Superintendent
- ~~Deputy Superintendent~~
- ~~Assistant~~ ASSOCIATE Superintendent, Business Services
- ~~Assistant~~ ASSOCIATE Superintendent, Curriculum, Instruction, Innovation, and Support
- Assistant Superintendent, Curriculum, Instruction, Innovation, and Support
- Assistant Superintendent, Facilities, Planning, and Operations
- Assistant Superintendent, Human Resources
- Director, Communications
- Director, ~~Business~~ FISCAL Services
- DIRECTOR, NUTRITION SERVICES
- Director, Purchasing ~~Department~~

All District credit cards will have a credit limit of \$4,000 per billing cycle (30 day) unless a higher limit is authorized by the Superintendent.

Cardholder Responsibilities

The cardholder is responsible for ensuring that the credit card is used appropriately and that all purchases of goods or services are within the Chino Valley Unified School District's purchasing procedures and policies. Prior to receiving a credit card, each cardholder must sign a receipt acknowledgement form and the cardholder agreement form acknowledging the understanding of all policies, regulations, and guidelines governing the use of a District issued credit card.

USE OF DISTRICT CREDIT CARDS (cont.)

The cardholder is responsible for the security of the credit card and all transactions made by it. A lost or missing card is to be reported immediately to the designated accounts payable clerk.

CARDHOLDER PROCEDURES

The cardholder is responsible for reviewing the monthly credit card statement for accuracy. The statement must be signed and submitted to the business department within five days of receipt with appropriate back-up documentation attached, including original itemized receipt(s)/invoice(s) from vendor(s).

Itemized receipt/invoice shall consist of the following:

1. Description of services or items purchased
2. Quantity purchased
3. Unit price per item
4. Sales tax, if applicable
5. Shipping charges, if applicable
6. Purchase total

For travel/conference related charges, a copy of the approved conference application must be attached. Personal items and alcoholic beverages may not be charged to the credit card. Valid account number(s) should be written on the statement in order for the charges to be expensed to the correct budget.

The cardholder is responsible for contacting the vendor regarding questionable or disputed transactions on the monthly bankcard statement. The cardholder is responsible for notifying the designated accounts payable clerk of the circumstances so the appropriate follow-up action can be made in a timely manner.

Use of District Credit Cards

Should the cardholder leave the District or transfer to a position not authorized to carry a credit card, the credit card must be returned to the designated accounts payable clerk for cancellation.

Chino Valley Unified School District

Regulation adopted: March 3, 2005

Revised: November 2, 2006

Revised: September 22, 2011

Revised: October 5, 2017

REVISED:

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: November 4, 2021
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services
**SUBJECT: ADOPTED 2021/2022 ORGANIZED AND UNORGANIZED STUDENT
BODY BUDGETS**

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BACKGROUND

Board Policy 3452 Business and Noninstructional Operations – Student Activity Funds requires organized and unorganized student body budgets to be submitted to the Board of Education each year for information. The list that follows reflects the adopted student body budgets for fiscal year 2021/2022.

Consideration of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education receive for information the adopted 2021/2022 organized and unorganized student body budgets.

FISCAL IMPACT

None.

NE:SHC:LP:if

**CHINO VALLEY UNIFIED SCHOOL DISTRICT
ASSOCIATED STUDENT BODY
ADOPTED BUDGET 2021-2022**

ORGANIZED STUDENT BODIES

COMPREHENSIVE HIGH SCHOOLS	TOTAL	
Ayala High School	\$ 1,736,902	
Chino High School	\$ 601,479	
Chino Hills High School	\$ 1,285,059	
Don Lugo High School	\$ 1,005,973	
TOTAL HIGH SCHOOLS		\$ 4,629,413
JUNIOR HIGH SCHOOLS		
Briggs Fundamental	\$ 80,334	
Cal Aero Preserve Academy	\$ 66,189	
Canyon Hills Junior High	\$ 215,914	
Magnolia Junior High	\$ 158,679	
Ramona Junior High	\$ 70,849	
Townsend Junior High	\$ 120,143	
Woodcrest Junior High	\$ 65,066	
TOTAL JUNIOR HIGHS		\$ 777,174
TOTAL ORGANIZED STUDENT BODIES		<u>\$ 5,406,587</u>

UNORGANIZED STUDENT BODIES

CONTINUATION HIGH SCHOOL		
Buena Vista High School	\$ 34,858	\$ 34,858
ELEMENTARY SCHOOLS		
Elementary General	\$ 10,526	
Anna Borba	\$ 3	
Butterfield Ranch Elementary	\$ -	
Cattle Elementary	\$ 22,337	
Chaparral	\$ 2,980	
Cortez Elementary*	\$ -	
Country Springs Elementary*	\$ -	
Levi Dickey Elementary	\$ 3,447	
Dickson Elementary	\$ 11,274	
Eagle Canyon Elementary	\$ 20,834	
Glenmeade	\$ 2,100	
Hidden Trails	\$ 1,435	
Liberty Elementary	\$ 39,483	
Litel Elementary	\$ 4,879	
Marshall Elementary	\$ 34,347	
Newman Elementary	\$ 8,619	
Oak Ridge Elementary	\$ 4,442	
Rhodes Elementary	\$ 574	
Rolling Ridge Elementary	\$ 30,192	
Walnut Elementary	\$ 21,676	
TOTAL ELEMENTARIES		\$ 219,148
TOTAL-UNORGANIZED STUDENT BODIES		<u>\$ 254,006</u>
TOTAL ASB BUDGETS		<u><u>\$ 5,660,593</u></u>

* ASB Dormant Accounts/Zero Balances